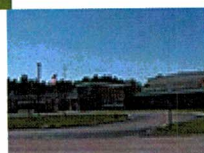


# *EDUCATIONAL FACILITIES MASTER PLAN*

JUNE 2020



GARRETT COUNTY PUBLIC SCHOOLS  
EDUCATIONAL FACILITIES MASTER PLAN

JUNE 2020

TABLE OF CONTENTS

I.	Goals, Standards, and Guidelines Impacting School Facilities	1-2
II.	A Community Analysis	3-4
III.	An Inventory and Evaluation of Existing Facilities	5-63a
IV.	Enrollment Data: School Population, Trends, and Projections	64-79
V.	Facility Needs Analysis	80
VI.	Appendixes	81
	A. Economics Facts	82
	B. 2018 Employment/Labor Availability/Hourly Wage Rates/Major Employers	83
	C. 2013-2017 Personal Income/Education	84
	D. General Information/Transportation/Utilities	85
	E. Transportation Policies	86-88
	F. Comparison of State Rated Capacity	89
	G. Former School Properties	90
	H. Garrett County Map with School Locations	91a-c
	I. Neighborhood/Community Designation	92
	J. Administrative Policy 940, Closing of Schools	93-94
	K. Form 101.3, Facility Needs Summary	95
	L. Policy & Procedures - School Attendance Area	96-98
	M. Equal Opportunity	99
	N. Maryland Department of Planning Correspondence, Dated 4/10/20	100-104
	O. Enrollment Projection Correspondence to MDP, Dated 5/18/20	105-106
	P. Maryland Department of Planning Correspondence, Dated 4/3/20	107-108
	Q. Annual Facility Inventory Update Assurance – IAC/PSCP Form 101.4	109-110
	R. Garrett County Planning & Zoning Correspondence, Dated 5/13/20	111
	S. Maryland Department of Planning Correspondence, Dated	112



## I.

## GOALS, STANDARDS, AND GUIDELINES IMPACTING SCHOOL FACILITIES

A discussion of standards which are used to assess what has been, or hopes to be, done in planning educational facilities in Garrett County must first note three factors which impact those standards: the first is the rural nature of the county combined with its relatively large geographical size; the second is the rugged and sometimes harsh living conditions existing high atop the Appalachians; and the third is the lack of an adequate resource base to provide for public services such as education.

The Garrett County Board of Education re-organized its schools primarily into a PK-5, 6-8 and 9-12 organization in the early seventies. This decision essentially came to fruition as a result of the construction of the Northern and Southern Middle Schools which were made possible largely through Maryland Public School Construction funds. One elementary school is the exception to the grade band configuration. Swan Meadow School serves students in grades K-8.

The Board of Education of Garrett County has not formally developed any standards as to staffing largely due to two factors. One is the somewhat elusive nature of staffing ratios themselves since different definitions can lead to widely different ratios. A second reason has to do with difficulties which Board approved staffing ratios often create within the context of the collective bargaining process. Nonetheless, it can probably be safely said that if there is any kind of ratio which is considered, the ratio would be twenty-five (25) students per teaching station in regular classrooms (K-12). The addition of class size reduction funds, which is a very positive instructional move and the consolidation of elementary schools, has created more need for classroom space at the elementary level in the Southern end of the county.

In discussing staffing ratios several additional points should be noted since they have a direct impact upon space needs. In particular, elementary schools in Garrett County have been impacted by curriculum changes in recent years. In 2018-2019 six elementary schools (i.e., Accident, Broad Ford-3, Friendsville, Grantsville, Route 40 and Yough Glades-2) house full-day, four-year-old programs. In these programs a maximum of twenty youngsters are accommodated in one classroom. Garrett County Public Schools have an elementary guidance program utilizing five counselors who serve the elementary schools. Some space accommodations, however, have had to be made in these schools as a result. Also, as a result of our developing a school health services program, all of our school's nurses on a full or part time basis.

The elementary curriculum in Garrett County Public Schools includes several resource programs which have an impact on facilities. Some elementary schools still maintain computer lab space, but many are moving toward using laptops in their classroom spaces. Somewhat related to computer education has been the Board of Education's endeavor to provide a Media Center in each of the elementary schools. Also, the elementary programs in art, music, and physical education, although provided on an itinerant basis, are not easily accommodated in some of our older school facilities due to the lack of adequate and/or appropriate space.

With regard to the secondary program, an extensive study was done by the University of Maryland to determine the most effective way to provide Career and Technology Education to Garrett County students. As a result of that study, the Board of Education decided to continue to provide this program in a comprehensive high school setting rather than to provide it through a central facility. At Northern High School the space standard used in the Trades and Industry field was essentially fifteen (15) students per teaching station while the standard at Southern High School was essentially twenty (20) students per teaching station. With the renovation of Northern High in 1985-86 and Southern High School in 1990-91 this decision became a reality. Programs in this area continue to expand. During the 2004-2005 school year

EFMP 6/20

Northern High School added a full-time Machine Tool Program. It should also be noted that in 2005-2006 a Leadership Academy, JROTC was added at each high school. Both high schools have an Allied Health program that has flourished for many years. Furthermore, both high schools added Project Lead the Way Pre-Engineering in 2005-06 and Project Lead the Way Biomedical Science in 2013-14. It should also be noted that GCPS has modified the Computer Science program in 2016-17 and the Business program in 2017-18 to include dual enrollment with transcribed credit at Garrett College for students of both high schools.

Programs for students with disabilities are available in all the schools of Garrett County. Although regional programs at Accident and Yough Glades Elementary Schools are available to provide a continuum of services for elementary students with disabilities, the least restrictive environment in the student's home school is always the first consideration by the Individualized Education Program (IEP) team. Consequently, space needs for special programs exist in each of the twelve schools to varying degrees. Each of the four secondary schools has an SOS (Supporting Our Students) classroom designed for students who require additional behavior or academic support.

Two behavior intervention program for primary grade student called STARS (Students Taking Active Responsibility for Success) programs were added to Broad Ford (2017-2018) and Grantsville (2019-2020) which require a classroom and isolation space in each of the schools. STARS provides students with individualized academic and behavioral programs at their independent level. Students are referred to STARS when their significant behavioral needs cannot be met with implemented behavior interventions at their home school. Transportation is provided to these regionalized programs.

Due to the fact that Garrett County is the second largest land mass county in the state with also one of the smallest populations, the transportation of students to the twelve schools in the county does not always represent an ideal situation in terms of riding time. Consequently, special provisions for schooling do exist for certain youngsters residing on the far eastern edge of the county. There is an effort made to try to keep riding time to less than one hour, but that is often not possible.

There is considerable support for small, rural, community schools. However, due to the loss of over 1,104 students since 2000 and the loss of state aid and local budget reductions, the administration and board has completed their review of the number of elementary schools that can be supported in the future. The Board voted to close Bloomington Elementary School beginning at the 2011-12 school year. Dennett Road and Kitzmiller Elementary Schools were closed in June 2012.

A facilities planning study was commissioned in 2013 to review the current elementary schools. The Board of Education recently hired a consultant to facilitate an updated study. That study will be reported to the Board at their regular meeting on November 12, 2019.

The Board of Education received a series of recommendations from an outside consultant in November of 2019 and are in the process of working with officials at the County Government to implement them. Garrett County was the recipient of a legislative change in the State's school construction funding formula which will make facility upgrades more affordable for our local government.



## II.

## A COMMUNITY ANALYSIS

The history of Garrett County is one of development and growth. The county quietly grew and contributed to the nation's history in its own way. Before Europeans settled here, the Native American Indians had made this area their home. The ancient Mound Builders of the Ohio Valley were among the first to visit the county. Years later the Shawnees, the Iroquois, Delaware and Senecas followed. When the Native American Indians moved west, they left behind stone axes, tomahawks, beads, clay trinkets, pieces of pottery, and arrowheads which can still be found in farmers' freshly-plowed fields.

The development of several important roads opened the county to settlers. In some cases, the Native American Indian trails were used after widening. One such trail, Nemaquin's Path, ran through the northern end of the county. General Braddock's army followed this route in 1755 and cut the first wagon road from Fort Cumberland to Great Meadows near Uniontown, Pennsylvania. Along this route occurred the opening battle of the French and Indian War when the young Colonel George Washington was defeated at Fort Necessity.

The building of the Baltimore and Ohio railroad in 1852 was an important factor in the growth of the county which before was open to only the most hardy of settlers. Besides turning train-stop towns into growing trade and economic centers, it also provided a way of transporting the county's resources such as lumber and coal.

On December 5, 1872, Garrett County was created by a declaration from the governor. Until this time, it had been a part of Allegany County and was the last of the counties formed in Maryland. Garrett County was named for John W. Garrett, then president of the Baltimore and Ohio railroad, who did much to further the development of the county. During his presidency, the railroad built large summer resorts in Deer Park, and Mt. Lake Park, and Oakland. Deer Park became a resort for the wealthy before 1900. President and Mrs. Cleveland spent one week of their honeymoon here in 1886. The town of Mt. Lake Park was established as a summer religious and cultural center in 1881. The popularity of the summer resorts in Garrett County declined after 1900, but the movement soon reversed with the coming of Deep Creek Lake and state parks.

Deep Creek Lake, Maryland's largest freshwater lake, has been the leading tourist attraction since its completion in 1925. Twelve miles in length, with a shoreline of 65 miles and almost 3,900 acres covered by water, it offers a variety of activities. Included are locations for swimming, fishing, sailing, picnicking, waterskiing, hiking, cross-country skiing, downhill skiing, and snowmobiling.

Deep Creek Lake was built as a hydro-electric project owned and operated by the Pennsylvania Electric Company. The State of Maryland completed a transaction to purchase the lake from Pennsylvania Electric Company in 2000. Deep Creek Lake was formed by a dam located one and one-half miles above the junction of Deep Creek and the Youghioghene River. Construction of the lake began in 1923, with the actual flooding taking place in 1924. The four-story electric powerhouse went into operation in May, 1925. The lake is managed by the Maryland Department of Natural Resources.



The Garrett County Planning Commission was appointed in 1971 with the specific goal of preparing and administering an overall county comprehensive plan and accompanying land use ordinances. The Garrett County Comprehensive Plan was approved in 1974 with zoning ordinances implemented in only one of the twelve drainage basins (this comprehensive zoning ordinance covered the 65 square mile watershed around Deep Creek Lake). Six of the eight incorporated municipalities, however, have also separately adopted zoning ordinances.

The plan was thoroughly reviewed and revised in the mid 1990's. The County Commissioners adopted the revised plan on October 10, 1995. The plan reflects the considerable development of vacation style residences along with commercial ventures in the Deep Creek Lake area which occurred during the 1980's and continue to develop into the 21st century. New implementation measures were adopted pursuant to the Plan's recommendations, including a County-wide Sub-division Ordinance and a Sensitive Area Ordinance. These measures bring the county into compliance with the Maryland Growth Management Act of 1992.

"The County's most recent Comprehensive Plan was completed in 2008 and is in the process of being updated. The document includes many elements, both those required by state law and those the county has included that aren't mandated. These elements include land use, water resources, transportation, sensitive areas, community facilities, housing, mineral resources and economic development. The Community Facilities element includes information on primary and secondary education, and Garrett County Public Schools is asked for input into the content of that section."

In 1997 the State Legislature adopted Maryland's "Smart Growth" Act which requires the State to target funding for growth related projects to Priority Funding Areas (PFA) beginning October 1, 1998. The Planning Commission has taken action to identify "Priority Funding Areas" in Garrett County, consistent with the criteria in State Law, and has certified these PFA's to the Maryland Department of State Planning. The Department accepted and approved the areas that the Planning Commission certified as Priority Funding Areas in Garrett County. 2.4% of the County's land area qualifies as a PFA. This is especially detrimental, since state funding is limited to those areas.

Considerable effort has been expended by the local economic development corporation to provide opportunities for small manufacturers to locate in the industrial parks found in the northern, central, and southern parts of the county. This work has proven beneficial in creating manufacturing sector jobs which make up approximately 9% of total employment in Garrett County.

During the energy crisis of the late 70's, almost 50 different companies were mining coal in the county. This number has now dwindled to less than ten. Timbering and agriculture continue to provide opportunities for many Garrett Countians with more of the farm work force being part-time rather than full-time in nature. Appendixes A-F provide the most current data relative to the nature of employment, the current labor availability, wage rates, and selected employers found in Garrett County.

Although recreation and tourism are projected to continue as a major economic factor in the county during the foreseeable future, it appears that manufacturing sector job opportunities are positioned to expand during the next ten year period.



## III.

## INVENTORY AND EVALUATION OF EXISTING FACILITIES

The Garrett County Public School System consists of twelve school facilities. Seven facilities (Accident, Broad Ford, Friendsville, Grantsville, Yough Glades Elementary Schools and Northern Middle and Southern Middle Schools) are 44 years old or less. Northern High School and Southern High School were constructed in 1952 and renovated in 1986 and 1991, respectively. A complete renovation of Northern Middle School began in 2007 and was completed in FY2009. An additional 16,362 sq. ft. was added to the structure during the renovation. Swan Meadow School was constructed in 1958 and renovated in 1998-1999. The remaining two schools (Crellin and Route 40) are 58 to 63 years old respectively. A new addition connected to the main hall was added to the Hickory Environmental Center to house a planetarium and became operational in January, 2003. The complete renovation of Route 40 Elementary School was finished in September, 2004. The renovation included the addition of approximately 4,800 sq. ft. to house a media center, administrative office suite, and a community use room. An extensive and major renovation to the front and rear structural walls at Northern High School was performed during the summer of 2004 as well as a complete renovation of the gymnasium lobby. A new heating boiler system was installed at Southern Middle School in 2006. The system supplies heating for Broad Ford Elementary School as well. An additional 14,222 sq. ft. was added to Grantsville Elementary School in 2008 to house the Head Start Program and the kindergarten classes. In 2015, eight portable classrooms and a restroom module were added to Broad Ford Elementary School (approximately 10,360 sq. ft.). These classrooms were available for occupancy in August 2015.

The school system has been successful in replacing carpeting in approximately 75% of its facilities with Aging School Program funds and other maintenance funds. Other Aging School Program projects have included the replacement of a public address system, a potable water line as well as the refurbishment of a reservoir, replacement of lockers at two school locations, a repair/repainting of a chimney stack, replacement of evaporative condensers, the installation of a fire alarm system, the replacement of exterior window systems, several parking lot and stadium lighting projects, hallway wall renovations, providing AC to computer labs at both High Schools, and a complete fire alarm upgrade at Northern High School, Accident, Broad Ford, and Friendsville Elementary Schools. A new front entrance and enclosure including an ADA access was constructed at Accident Elementary School using ASP Funds as well.

In 2011 the school system entered into a performance contract with Johnson Controls, Inc. to deliver guaranteed energy and operational savings through the upgrade and replacement of mechanical systems in the following schools: Southern High School, Northern High School, Southern Middle School and Broad Ford Elementary School. Infrastructure upgrades included: boiler replacement, lighting upgrades, domestic water upgrades, building automation control system upgrades, pneumatic system repairs, and building infiltration reductions. This was Phase 1 of the energy efficiency performance contract and all work was completed in early 2013.

Phase 2 of the energy efficiency project was funded through the State's Energy Efficiency Initiative (EEI) program. This phase included the replacement of lighting fixtures and bulbs at six elementary schools (Accident, Crellin, Friendsville, Grantsville, Route 40 and Yough Glades). These projects were completed in early 2015 and have greatly enhanced the quality of lighting at the schools while reducing electrical usage.



Phase 2B of the energy efficiency project was completed in FY2016. This too was a performance contract with Johnson Controls, Inc. to deliver guaranteed energy and operational savings over and beyond the life of the contract (15 years). Improvements were made to all the elementary schools, Hickory Environmental Education Center and Northern Middle School. Improvements included: boiler replacements, fuel oil conversion to natural gas systems, unit ventilator (HVAC) replacements, lighting upgrades, domestic water upgrades, building automation control system upgrades, building envelope improvements (weatherization), window replacements, transformer upgrades, and the installation of demand control ventilation systems.

In 2013 the school system contracted with Earth Security/Skyline Technology Solutions to install an Identocard Access Control System and an Airphone IP Video Intercom system in all 12 schools, the Central Office facility and the Dennett Road Facility. These systems allow each school to control access to their facilities on a 24/7 basis. In 2015, the video recording capabilities were greatly enhanced at eight locations with the installation of new DVR's, replacement of old cameras, and the addition of new cameras to the system. The following facilities received the upgrades through local funding: Yough Glades, Crellin, Friendsville, Route 40, Southern Middle, Northern Middle, Northern H.S., Central Office, and the Dennett Road Educational Complex. In 2018 the following schools received DVR and camera upgrades: Hickory Environmental Center, Swan Meadow, Grantsville, and the Southern High School Field House.

During 2014 – 2015, the school system successfully completed three (3) QZAB projects: Grantsville Window Replacements, Broad Ford Fire Alarm Replacement, and Southern High HVAC replacement (Phase 1). In 2015 – 2016 the following projects were completed: Yough Glades – Building Automation System Replacement; Southern High HVAC replacement (Phase 2); Northern High – Stage Lights Replacement; Southern High - Tennis Court Renovations; and, eight portable classrooms and restrooms were added to Broad Ford Elementary School. In 2017 – 2018 the following projects were completed: Northern High Stadium Bleachers ADA upgrades (QZAB); Southern High Softball field improvements (POS Funds); Southern Middle roof replacement (CIP); and the Southern Middle Fire Alarm System replacement (CIP). In 2018-2019 the following projects were completed: Southern High School roof replacement over the media center, band hallway and the Vo-Ag lobby area (QZAB); Southern Middle and Broad Ford Elementary sanitary line replacement (CIP); Southern High School baseball field new dug-outs and other field improvements (POS); Northern High School barn replacement (local funds); and the Southern High School greenhouse renovation (local funds).

In 2019-2020 the following projects were completed: Southern High School Security Vestibule and Front Office renovation (QZAB); Fire Alarm System replacement and HVAC replacement in the gymnasium and metal shop (Local Funds); Northern High School Sewer Line replacement (QZAB); Video camera and DVR replacements in multiple facilities (Maryland State Security Grant).

The remainder of this section (pages 7-63a) provides data (IAC/PSCP Form 101.1) on each of our facilities along with scale drawings. A locally developed physical assessment form is attached for each school facility. In addition, a county map identifying the location of each school is included in Appendix J. Appendix I provides information relative to former school facilities no longer housing students.



ACCIDENT ELEMENTARY SCHOOL  
534 ACCIDENT BITTINGER ROAD  
ACCIDENT, MARYLAND 21520

NEW CONSTRUCTION  
1982; 34,815 SF

TOTAL SQ. FT. 34,815

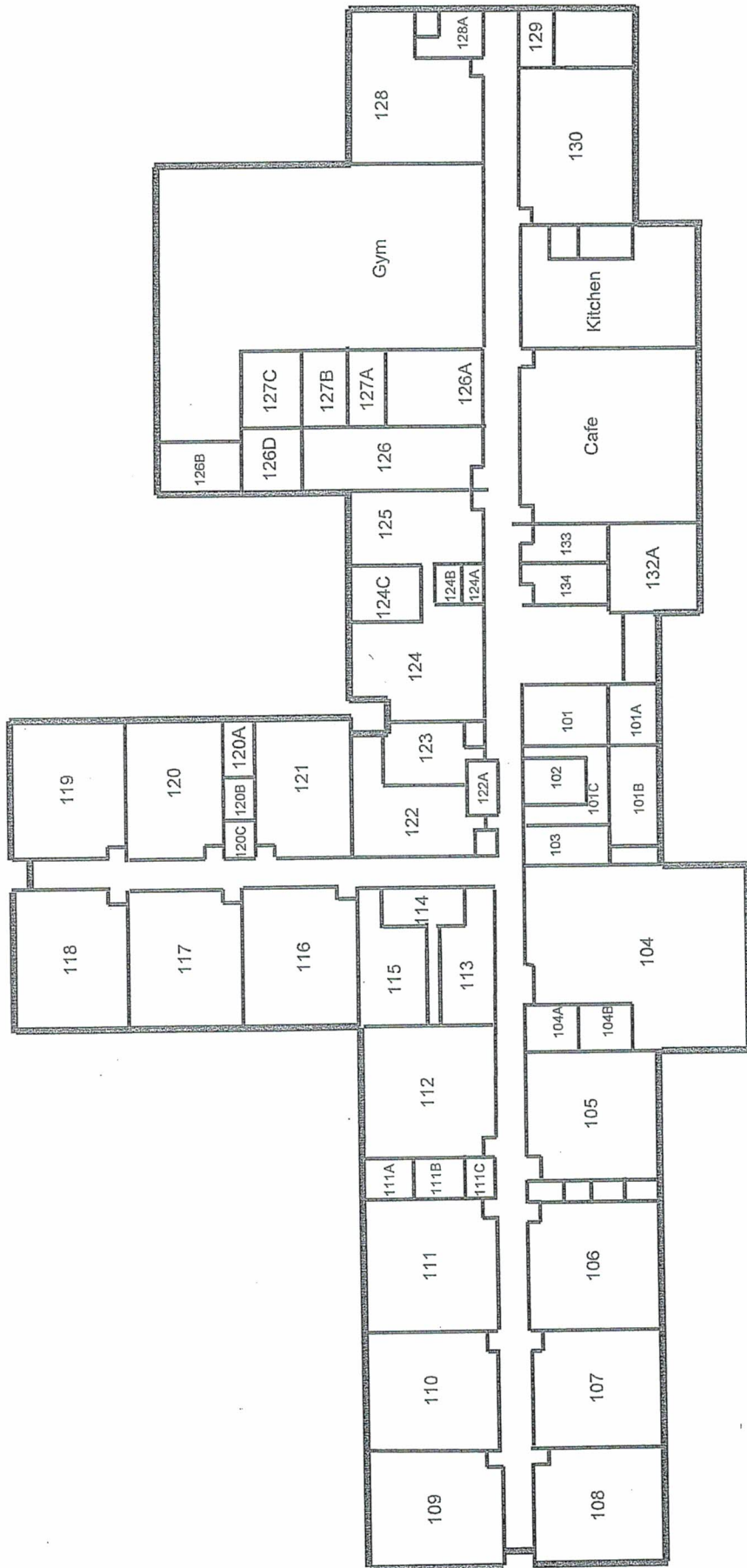
FACILITIES INVENTORY

IAC/PSCP FORM 101.1

LEA: GARRETT COUNTY

6/30/2020

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Accident Elementary Accident, MD 21520	PK-5	327	281	86%	11.93	1982-83	34,815	Very Good 11/97 Good 1/26/99 Good 2/2/01 Good 1/16/02 Good 1/30/03 Good 2/18/04 Good 3/14/05 Good 2/23/06 Good 4/24/07 Good 2/13/08 Good 3/23/09 Good 3/22/10 Good 2/14/11 Good 2/11/12 Good 4/30/13 Good 5/31/14 Good 2/1/15 Good 2/29/16 Good 3/20/17 Good 3/22/18  Good 2/6/19 Good 3/1/20	All original carpet was replaced in 2000 / 2001 via Aging School Profram Funds. The entire roof was replaced in 2003. Installation of UVC in ventilators in 2004. Installation of relief air system in 2004. Complete fire alarm upgrade in FY2008. A covered walkway and entrance was installed using QZAB funds in FY 2011. CIP Security Initiative - FY 2013: Installed access control on exterior doors and a video intercom system. EEI Program - Lighting Upgrades in FY 2015. Installed upblast exhaust fans in FY2016. JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building automation controls upgrade; New demand control system; New water heater; Building envelope upgrades; Transformer upgrades; New heat unit ventilators in all rooms; New office RTU's. FY18: Installed concrete pads and new on all classroom exit doors.



- A - Electrical Shut Off
- B - Boiler Cut Off - N/A
- C - Natural Gas Cut Off - N/A
- D - Propane Cut Off
- E - Fuel Oil Cut Off - N/A
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds

# Accident Elementary School

Revised Jan 2014



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Accident Elementary

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Rating Score					N/A	NOTES:
				Very Good	Good	Fair	Poor			
Joe	1	Electrical			1				See Next Page	
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof		1						
Tim	4	Ventalation Equipment		1						
	5	Gutters & Downspouts			1					
	6	Roof Conditions				1				
Warren	7	Roadways & Parking Lots				1				
Warren	8	Sidewalks			1					
Warren	9	Playground/Field Equipment				1				
Mike	10	Windows & Caulking		1						
Mike	11	Interior Doors			1					
Mike	12	Walls			1					
Bill	13	Air Conditioning (where app)		1						
Bill/Brian	14	Boilers/Water Heaters		1						
Brian	15	Plumbing				1				
Dave	16	Exterior Cleanliness			1					
Dave	17	Interior Cleanliness				1				
Dave/Matt	18	Exterior Conditions				1				
Dave/Matt	19	Site Conditions			1					
Dave/Matt	20	Ceilings				1				
Dave/Matt	21	Floors				1				
Dave/Matt	22	Exterior Structure Conditions			1					
Matt	23	Interior Climate Conditions				1				
Matt	24	Fire & Safety Equipment			1					
		Total Category Items	0	5	10	9	0	0		
		Weighing Factor	95	85	75	65	55	0		
		Totals X Weighing	0	425	750	585	0	0		
		Total all Categories	1760	90+ Superior						
		No. of items evaluated	24	80 - 90 Very Good						
		Final Score	73.3	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Accident E.S.

Garage and equipment room needs the lighting improved very badly.

Need 7 faucets and 9 bubblers replaced.

Replace the backstop.

EIFS needs painted or stored.

Parking lot needs expanded and resurfaced.

Gravel and dirt clean up at the edges of the parking lot.

Improve drainage in the back of the building.

Damaged sidewalk curbs.

Ceiling tile needs replaced throughout the school.

Exterior drainage needs addressed.

Roof leaks - currently has patches - needs full replacement.

Classroom walls need redone.

Ceiling tiles sagging need replaced.

Windows need replaced.

Working on providing dehumidification for building which will enhance interior climate conditions.

Sidewalks need installed around rear exterior of building.

VCT tile in gymnasium and cafetorium needs replaced.

Gymnasium needs painted.

Multiple exterior doors need replaced.

BROAD FORD ELEMENTARY SCHOOL  
607 HARVEY WINTERS ROAD  
OAKLAND, MARYLAND 21550

NEW CONSTRUCTION  
1976; 54,000 SF

PORTABLE CLASSROOM ADDITION  
2015; 9,600 SF

VESTIBULE – SCHOOL TO PORTABLE CLASSROOMS  
2015; 760 SF

TOTAL SQ. FT. 64,360



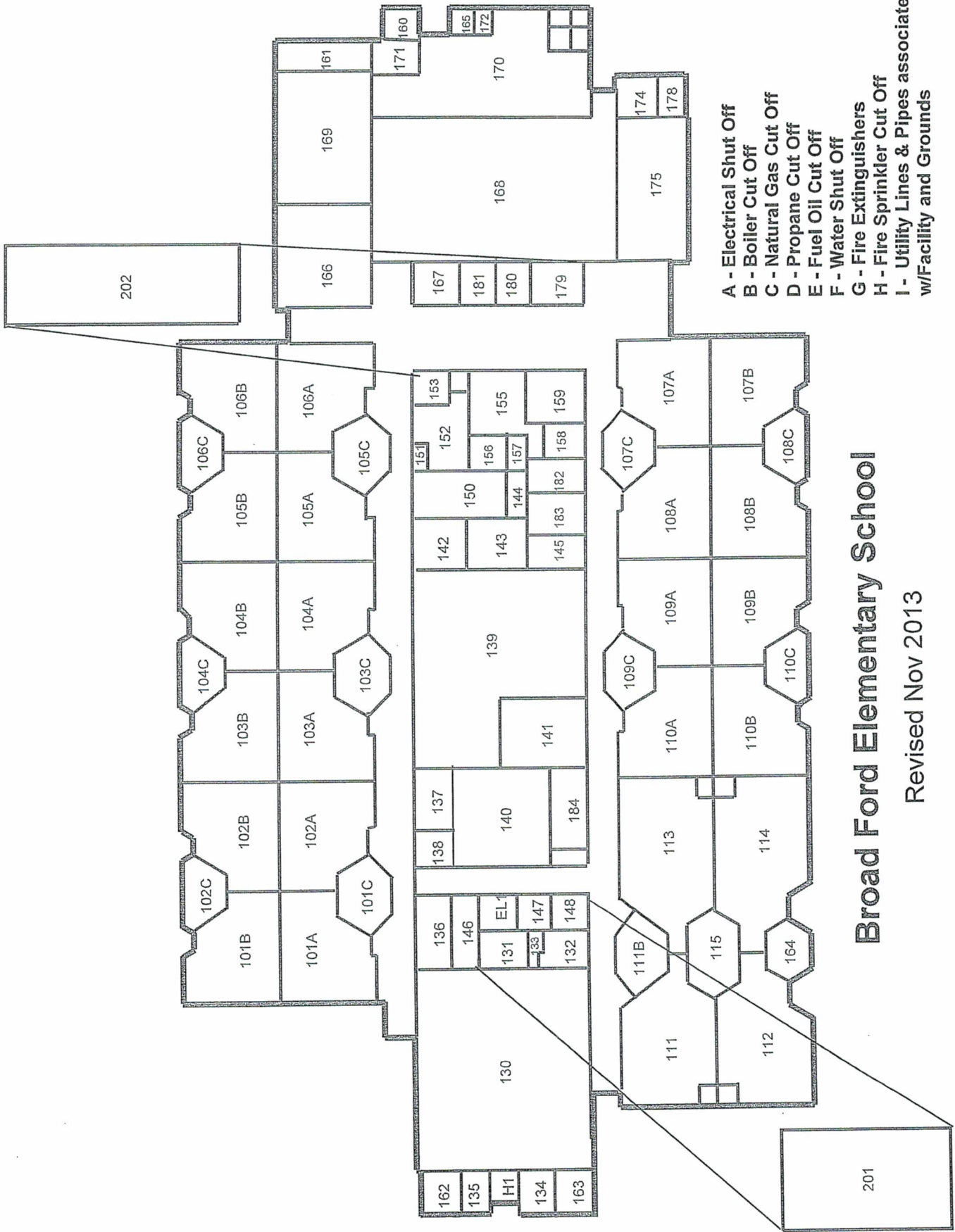
FACILITIES INVENTORY

IAC/PSCP FORM 101.1

LEA: GARRETT COUNTY

6/30/2020

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Broad Ford Elementary Oakland, MD 21550	K - 5	506	582	115%	17.5	1976	54,000	Good 2/97	The chiller was repaired in 1998 via a Performance contract marketedly improving the instructional environment. In FY99 the carpeting was replaced throughout the building with the utilization of ASP funds. Priority Funding Area (PFA) The entire roof was restored in FY 1997. Boiler supplying this building was replaced in FY07 Sidewalk installed in FY 08 JCI Performance Contract (2012 / 2013) - Interior & exterior lighting upgrades. Weatherization upgrades. Domestic water upgrades. Building automation controls upgrades. CIP Security Initiative - FY 2013. Installed access control on exterior doors and a video intercom / electronic entry system. QZAB Project - Replaced Fire Alarm System; FY2015. Added portable classrooms to the southeast side of the building (8 classrooms & restrooms). Locally funded project in FY 2016. FY18: Integrated portable classrooms into the Metasys Building Automation System. Replaced door hardware on portable classrooms to enhance security. FY20: Replaced VCT tile in entrance way to portable classrooms.
						2015	9,600	Very Good 1/98	
						2015	760	Very Good 10/99	
								Good 2/13/01	
								Good 1/18/02	
								Good 3/4/03	
								Good 2/2/04	
								Good 2/3/05	
								Good 3/9/06	
								Good 3/10/07	
								Good 2/13/08	
								Good 2/24/09	
								Good 3/22/10	
								Good 2/14/2011	
								Good 2/11/2012	
								Good 4/30/13	
								Good 5/31/14	
								Good 2/1/15	
		Good 2/29/16							
		Good 3/20/17							
		Good 3/22/18							
		Good 2/6/19							
		Fair 3/1/20							

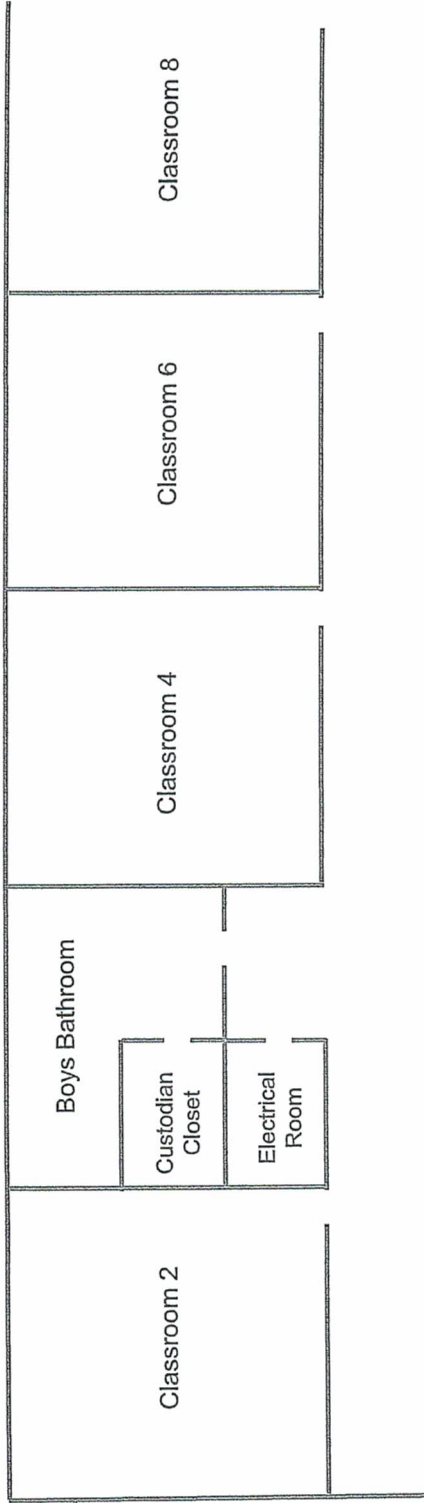


# Broad Ford Elementary School

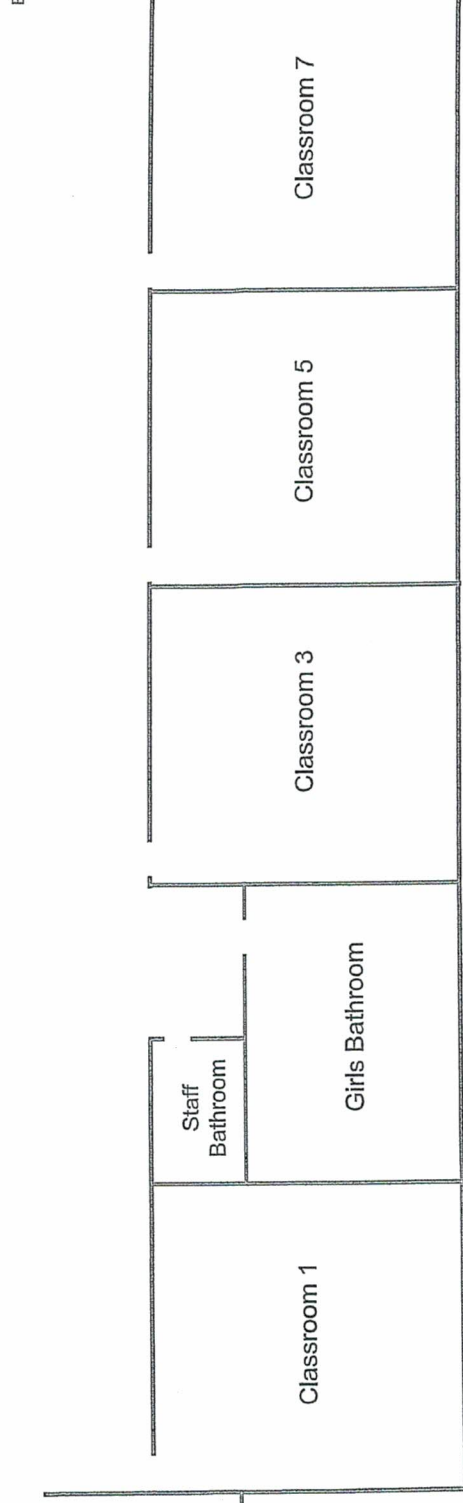
Revised Nov 2013

Doorway  
to School

EXIT



Vestibule



EXIT

- A - Electrical Shut Off
- B - Boiler Cut Off - N/A
- C - Natural Gas Cut Off - N/A
- D - Propane Cut Off - N/A
- E - Fuel Oil Cut Off - N/A
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds

# Broad Ford Elementary

## Modular Classrooms

Created September 2015



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

**Broad Ford Elementary**

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical				1			See Next Page
Joe	2	Lighting				1			
Joe/Tim	3	Equipment on Roof					1		
Tim	4	Ventilation Equipment					1		
	5	Gutters & Downspouts						1	
	6	Roof Conditions					1		
Warren	7	Roadways & Parking Lots			1				
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment			1				
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors			1				
Mike	12	Walls			1				
Bill	13	Air Conditioning (where app)			1				
Bill/Brian	14	Boilers/Water Heaters			1				
Brian	15	Plumbing			1				
Dave	16	Exterior Cleanliness			1				
Dave	17	Interior Cleanliness				1			
Dave/Matt	18	Exterior Conditions				1			
Dave/Matt	19	Site Conditions			1				
Dave/Matt	20	Ceilings				1			
Dave/Matt	21	Floors				1			
Dave/Matt	22	Exterior Structure Conditions				1			
Matt	23	Interior Climate Conditions				1			
Matt	24	Fire & Safety Equipment	1						
Total Category Items			1	1	10	8	3	1	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			95	85	750	520	165	0	
Total all Categories			1615	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			67.3	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					



**Notes:** Broad Ford E.S.

School is over 40 yrs old - the electrical, lighting and equipment are in need of an upgrade.

Electric panel doors need locks replaced.

Preheats need replaced.

Coils are going bad. Most have been replaced on air handlers.

Classroom faucets need replaced.

Playground needs better drainage and leveled.

Continue to replace ceiling tile.

Paint EFIS or replace with metal (like SX).

Repoint brick.

Building is an open space design - ready for a complete renovation.

Parking lot and bus loop need paving.

All exterior doors need to be replaced.

CRELLIN ELEMENTARY SCHOOL  
115 KENDALL DRIVE  
OAKLAND, MARYLAND 21550

NEW CONSTRUCTION

1962; 7,356 SF

ADDITION

1978; 2,654 SF

ADDITION

1998; 2,604 SF

TOTAL SQ. FT. 12,514

FACILITIES INVENTORY

IAC/PSCP FORM 101.1

LEA: GARRETT COUNTY

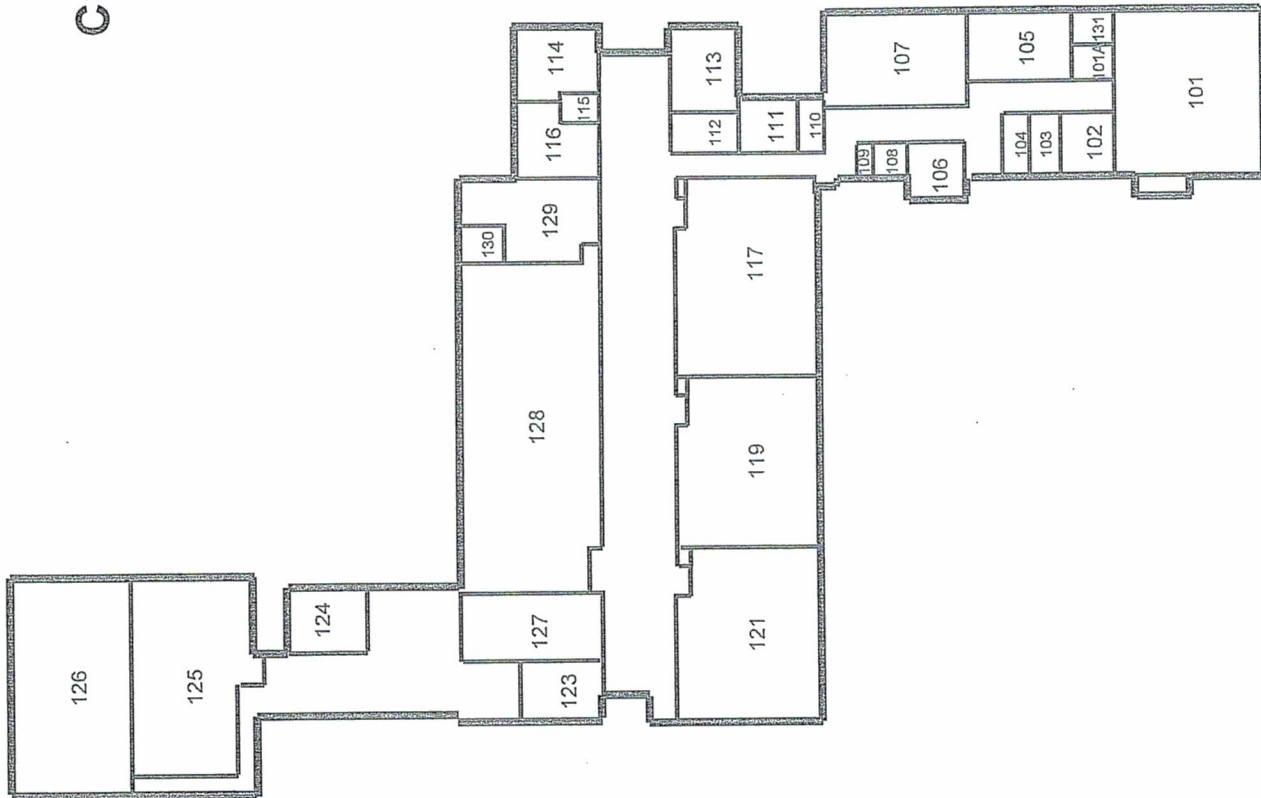
6/30/2020

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Crellin Elementary School Crellin, MD 21550	K - 5	137	135	99%	5.41	1962	7,356	Good 11/96	A head start center was completed and occupied in September 1998, consisting of 2,604 sq. ft. Approximately 256 sq. ft. of the original building was renovated. Priority Funding Area (PFA) Total Roof Replacement in FY07. CIP Security Initiative - FY 2013 Installed access control system on exterior doors and a video intercom / entry system. EEI Program - Lighting Upgrades in FY 2015. Added AC to portable classrooms in FY 2015. JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building automation controls upgrade; Building envelope upgrades; Window Replacement - FY2016. Aging School Program funding. Replaced windows in classroom grades 1, 2, 3, and the cafeteria. FY18: Replace cabinet heaters (2) in the main hallway. Replaced stage curtains. Replaced two (2) outside storage doors. FY18: Portable classrooms - Replaced carpet with VCT. Installed metal siding and trim on the exterior of the portable classrooms. Poured concrete pads on both sides of the portable classrooms exit doors. FY20: Lockers and storage cabinets were installed.
						1978	2,654	Good 10/98	
						1998	2,604	Good 11/19/99	
								Good 2/13/01	
								Good 1/17/02	
								Good 1/30/03	
								Good 2/2/04	
								Good 2/23/05	
								Fair 3/17/06	
								Good 4/17/07	
								Good 2/15/08	
								Good 3/24/09	
								Good 3/22/10	
								Good 2/14/11	
								Good 2/11/12	
								Good 4/30/13	
								Good 5/31/14	
								Good 2/1/15	
								Good 2/29/16	
								Good 3/20/17	
		Good 3/22/18							
		Good 2/6/19							
		Good 3/1/20							



# Crellin Elementary School

Revised Nov 2013



- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds

GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Crellin Elementary

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Rating Score					N/A	NOTES:
				Very Good	Good	Fair	Poor			
Joe	1	Electrical				1			See Next Page	
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof			1					
Tim	4	Ventalation Equipment			1					
	5	Gutters & Downspouts			1					
	6	Roof Conditions			1					
Warren	7	Roadways & Parking Lots			1					
Warren	8	Sidewalks		1						
Warren	9	Playground/Field Equipment		1						
Mike	10	Windows & Caulking		1						
Mike	11	Interior Doors			1					
Mike	12	Walls			1					
Bill	13	Air Conditioning (where app)			1					
Bill/Brian	14	Boilers/Water Heaters			1					
Brian	15	Plumbing			1					
Dave	16	Exterior Cleanliness			1					
Dave	17	Interior Cleanliness				1				
Dave/Matt	18	Exterior Conditions				1				
Dave/Matt	19	Site Conditions				1				
Dave/Matt	20	Ceilings					1			
Dave/Matt	21	Floors				1				
Dave/Matt	22	Exterior Structure Conditions				1				
Matt	23	Interior Climate Conditions					1			
Matt	24	Fire & Safety Equipment			1					
Total Category Items			0	3	13	6	2	0		
Weighing Factor			95	85	75	65	55	0		
Totals X Weighing			0	255	975	390	110	0		
Total all Categories			1730	90+ Superior						
No. of items evaluated			24	80 - 90 Very Good						
Final Score			72.1	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Crellin E.S.

Hand washing sink in kitchen needs replaced.

Resurface parking lot.

Level and grade the ballfield and back play areas.

Aluminum cans kept in bags between school and freezer.

Replace ceiling tile throughout the school.

Upgrade lighting to LED.

Building needs renovated.

All restrooms need new tile floors and the partitions replaced.



FRIENDSVILLE ELEMENTARY SCHOOL  
PO BOX 59, 841 FIRST AVENUE  
FRIENDSVILLE, MARYLAND 21531

NEW CONSTRUCTION  
1976; 31,388 SF

TOTAL SQ. FT. 31,388

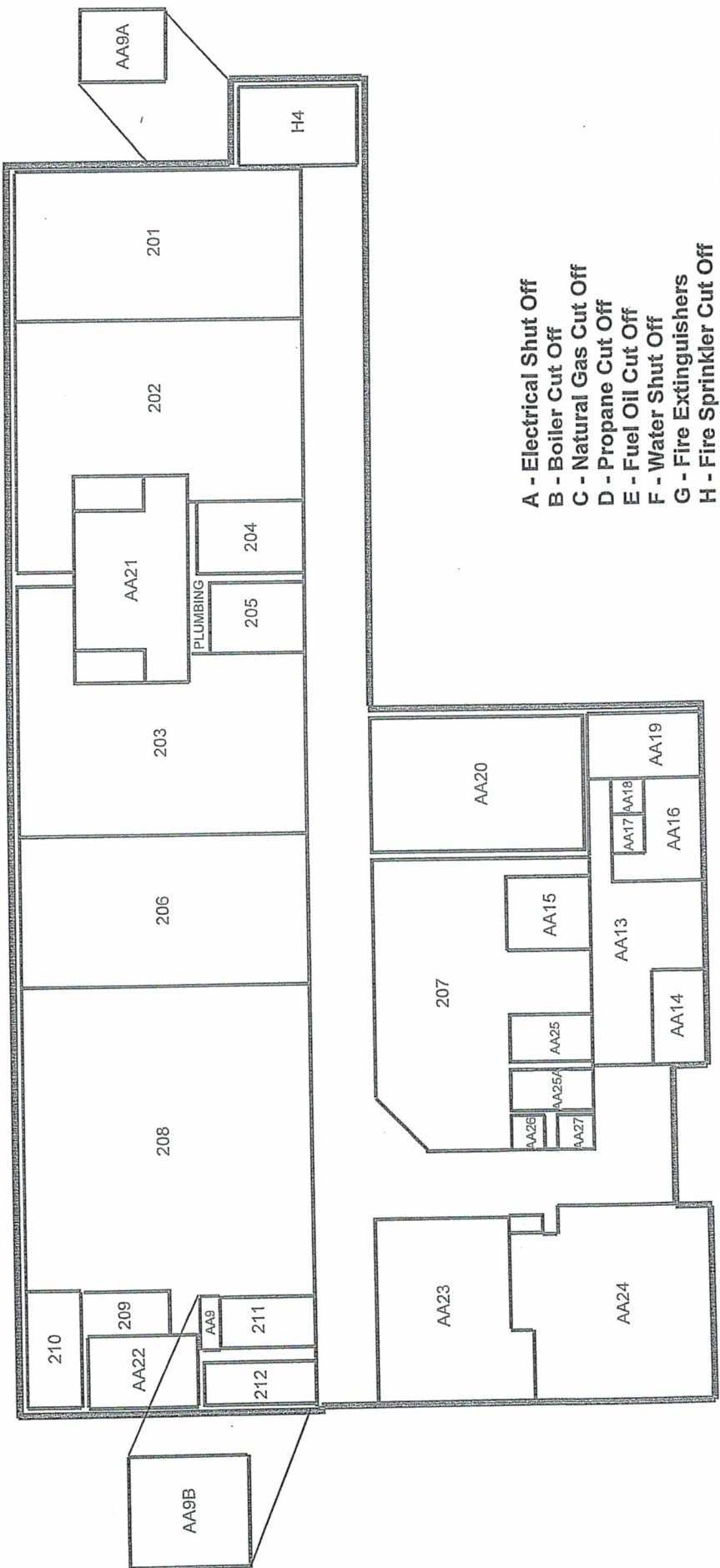
IAC/PSCP FORM 101.1

FACILITIES INVENTORY

6/30/2020

LEA: GARRETT COUNTY

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Friendsville Elementary Friendsville, MD 21531	PK - 5	294	142	48%	6.8	1976	31,388	Good 10/96 Good 9/98 Good 11/22/99 Good 2/21/01 Good 2/11/02 Good 2/28/03 Good 2/3/04 Good 3/28/05 Good 3/27/06 Good 3/27/07 Good 2/15/08 Good 3/24/09 Good 3/22/10 Good 2/14/2011 Good 2/11/2012 Good 4/30/13 Good 5/31/14 Good 2/1/15 Good 2/29/16 Good 3/20/17 Good 3/22/18  Good 2/6/19 Good 3/1/20	Floor tile was replaced in 1999 with ASP funds. All original carpet and floor tile were replaced in August 2000 through ASP funds. The roof system was replaced in 2001 via systemic funding. Priority Funding Area (PFA) Evaporative Condensers were replaced 1/04 via ASP funding. A total fire alarm system was installed in FY 09. CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. EEI Project - Lighting upgrades in FY 2015 JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building automation controls upgrade; New demand control ventilation system; New water heater; Building envelope upgrades; Transformer upgrades. FY18: Installed motorized outside and exhaust air dampers. Tied dampers into the Metasys Building Automation System. Replaced exterior double doors in the main hallway. Replaced exterior lights with LED fixtures. FY19: Replaced Generator. FY20: Replaced hot water heater. Replaced ceiling tile and grid in three classrooms. Replaced tile floor in two student restrooms.



- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds

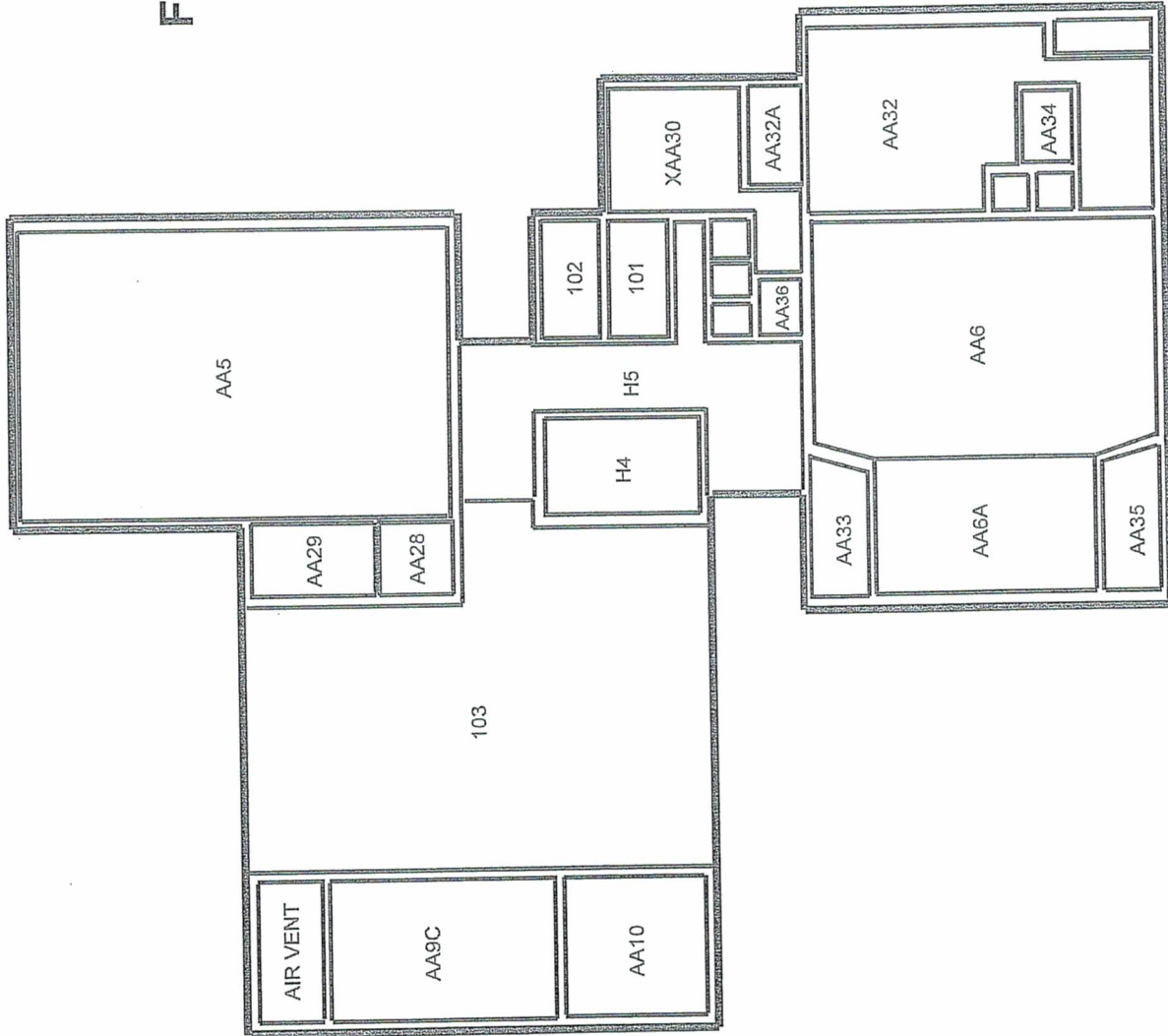
## Friendsville Elementary School Upper Level

Revised Nov 8 2013



# Friendsville Elementary School Lower Level

Revised Nov 2013



- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds

GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Friendsville Elementary

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Rating Score					N/A	NOTES:
				Very Good	Good	Fair	Poor			
Joe	1	Electrical			1				See Next Page	
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof			1					
Tim	4	Ventalation Equipment				1				
	5	Gutters & Downspouts			1					
	6	Roof Conditions			1					
Warren	7	Roadways & Parking Lots			1					
Warren	8	Sidewalks		1						
Warren	9	Playground/Field Equipment		1						
Mike	10	Windows & Caulking			1					
Mike	11	Interior Doors				1				
Mike	12	Walls			1					
Bill	13	Air Conditioning (where app)				1				
Bill/Brian	14	Boilers/Water Heaters	1							
Brian	15	Plumbing			1					
Dave	16	Exterior Cleanliness			1					
Dave	17	Interior Cleanliness			1					
Dave/Matt	18	Exterior Conditions			1					
Dave/Matt	19	Site Conditions			1					
Dave/Matt	20	Ceilings				1				
Dave/Matt	21	Floors				1				
Dave/Matt	22	Exterior Structure Conditions			1					
Matt	23	Interior Climate Conditions			1					
Matt	24	Fire & Safety Equipment		1						
Total Category Items			1	3	15	5	0	0		
Weighing Factor			95	85	75	65	55	0		
Totals X Weighing			95	255	1125	325	0	0		
Total all Categories			1800	90+ Superior						
No. of items evaluated			24	80 - 90 Very Good						
Final Score			75.0	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Friendsville E.S.

Gym lights are very poorly constructed.  
Lens could be falling hazard.  
Preheat are electric - all need replaced.  
AC compressors and cooling towers are getting old.  
Faucets need replaced in all bathrooms.  
Resurface parking lot.  
Repair sidewalk.  
Continue to replace ceiling tile and grid.  
Replace carpet in hall and media.  
Paint back exterior wall.  
Need to replace exterior stage.  
Parking lot needs paved.  
Interior doors need replaced.  
Ceiling grid system and tile need replaced.  
Carpet needs replaced in media center.  
Interior of school needs renovated - currently open space design.  
AHU's need replaced.  
All electric reheats need replaced.  
Chillers need replaced.



GRANTSVILLE ELEMENTARY SCHOOL  
PO BOX 9, 120 GRANT STREET  
GRANTSVILLE, MARYLAND 21536

NEW CONSTRUCTION  
1980; 35,640 SF

NEW ADDITION  
2008; 14,222 SF

TOTAL SQ. FT. 49,862

FACILITIES INVENTORY

IAC/PSCP FORM 101.1

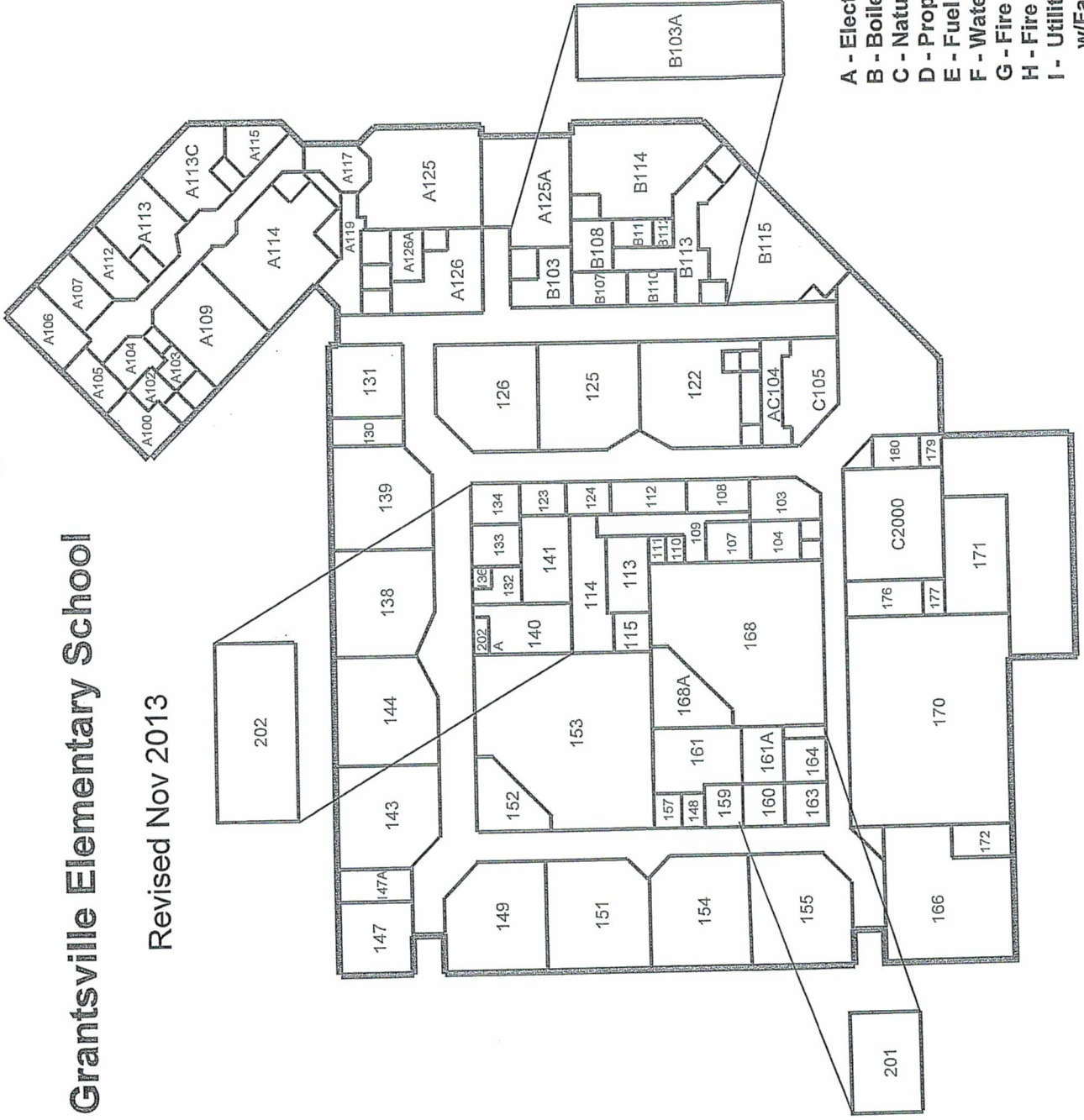
LEA: GARRETT COUNTY

6/30/2020

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Grantsville Elementary Grantsville, MD 21536	K - 5	294	188	64%	11.76	1980 2008	35,640 14,222	Very Good 11/96 Very Good 9/98 Good 11/22/99 Good 3/9/01 Good 2/7/02 Good 2/14/03 Good 2/14/04 Good 3/30/05 Good 3/8/06 Good 3/8/07 Good 2/18/08 Good 3/24/09 Good 3/22/10 Good 2/14/2011 Good 2/11/2012 Good 4/30/13 Good 5/31/14 Good 2/1/15 Good 2/29/16 Good 3/20/17 Good 3/22/18	State/Local funds were utilized to restore the roof system in 1998. Priority Funding Area (PFA) Carpeting replaced via ASP funds in 2001 / 2002. All rooftop exhaust fans were replaced in FY 08. Fire Alarm System upgraded in FY 2009. A new addition to facilitate Head Start was built and completed in FY 10. CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. EEI Program - Lighting Upgrades in FY 2015. QZAB Project - Replaced exterior windows in FY 2015. JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building automation controls upgrade; New demand control ventilation system; Domestic hot water equipment upgrades; Building envelope upgrades; Transformer upgrades. Replaced boilers with high efficiency units. Installed natural gas service to the facility and removed the underground fuel oil tank. FY2018: Installed a new walk-in freezer next to the kitchen loading dock. Constructed a new storage building on the southeast side of the property. Installed a new DVR and four (4) additional cameras to the existing system. Replaced stage curtains. FY20: Tinted multiple doors and windows for safety.
								Good 2/6/19 Good 3/1/20	

# Grantsville Elementary School

Revised Nov 2013



- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Grantsville Elementary

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Rating Score					N/A	NOTES:
				Very Good	Good	Fair	Poor			
Joe	1	Electrical			1				See Next Page	
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof			1					
Tim	4	Ventalation Equipment			1					
	5	Gutters & Downspouts			1					
	6	Roof Conditions			1					
Warren	7	Roadways & Parking Lots		1						
Warren	8	Sidewalks		1						
Warren	9	Playground/Field Equipment			1					
Mike	10	Windows & Caulking		1						
Mike	11	Interior Doors			1					
Mike	12	Walls			1					
Bill	13	Air Conditioning (where app)			1					
Bill/Brian	14	Boilers/Water Heaters		1						
Brian	15	Plumbing			1					
Dave	16	Exterior Cleanliness			1					
Dave	17	Interior Cleanliness			1					
Dave/Matt	18	Exterior Conditions				1				
Dave/Matt	19	Site Conditions				1				
Dave/Matt	20	Ceilings			1					
Dave/Matt	21	Floors			1					
Dave/Matt	22	Exterior Structure Conditions				1				
Matt	23	Interior Climate Conditions					1			
Matt	24	Fire & Safety Equipment			1					
		Total Category Items		0	4	16	3	1	0	
		Weighing Factor		95	85	75	65	55	0	
		Totals X Weighing		0	340	1200	195	55	0	
		Total all Categories	1790	90+ Superior						
		No. of items evaluated	24	80 - 90 Very Good						
		Final Score	74.6	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Grantsville E.S.

Improved lighting in hallways and classrooms.

Classroom faucets need handicapped gooseneck faucets.

Repair and clean brick at kitchen entrance.

Clean up landscaping around front and side of building.

Resurface paved play area.

More pea gravel is needed.

Upgrade playground equipment.

Replace stair treads.

Building is an open space design - needs complete interior renovation.

All mechanical's except boiler need upgraded in old part of school.

Replace multiple exterior doors.

ROUTE FORTY ELEMENTARY SCHOOL  
17764 NATIONAL PIKE  
FROSTBURG, MARYLAND 21532

NEW CONSTRUCTION  
1957; 16,000 SF

ADDITION  
1978; 4,673 SF

ADDITION  
1996; 66 SF

RENOVATED:	20,739 SF
ADDITION:	4,791 SF
TOTAL:	25,530 SF

PROJECT COMPLETED: 8/30/03

TOTAL SQ. FT. 25,530



FACILITIES INVENTORY

IAC/PSCP FORM 101.1

LEA: GARRETT COUNTY

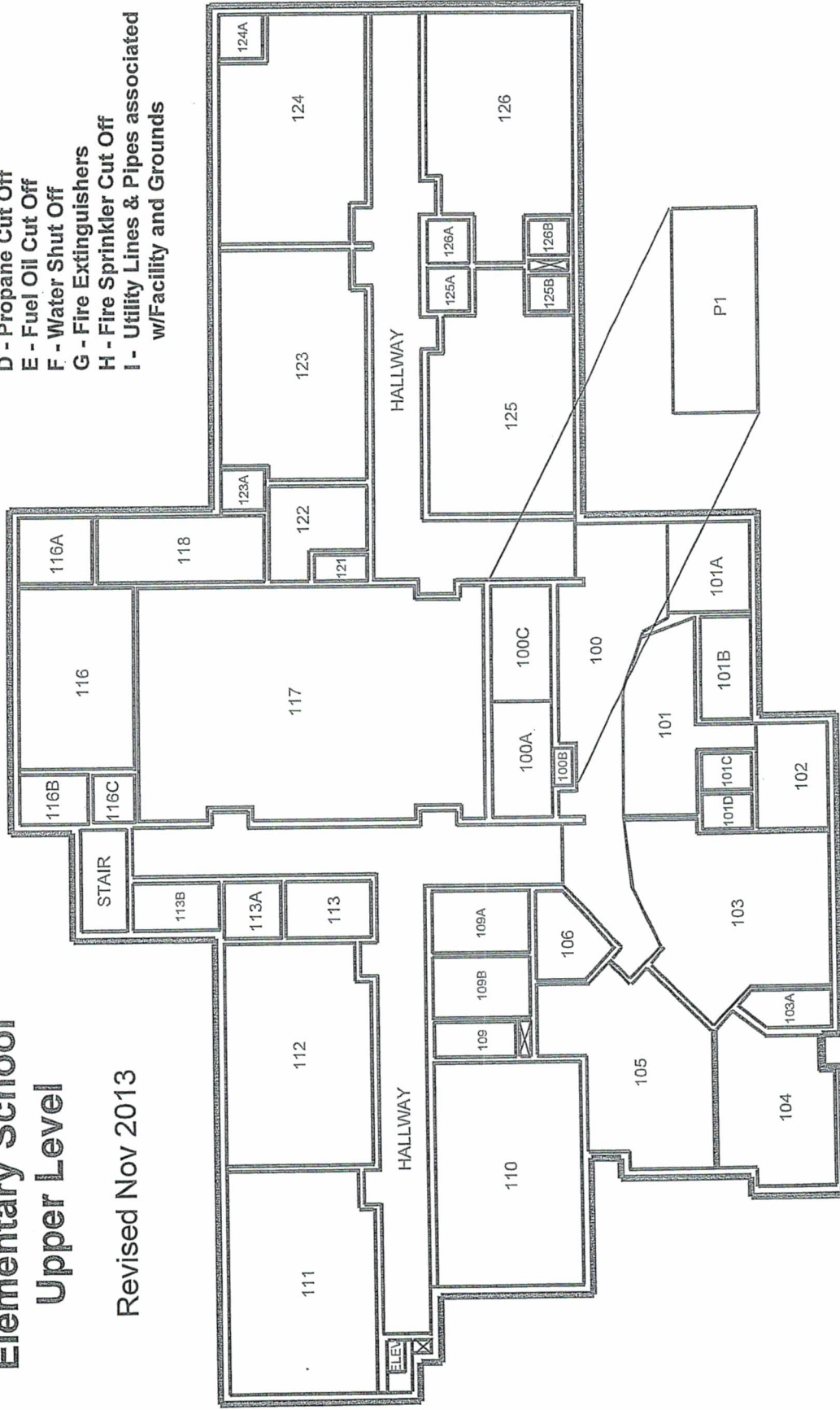
6/30/2020

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATE	BUILDING DATA		PHYSICAL COND.	COMMENTS
								SQ. FT.		
Route 40 Elementary Frostburg, MD 21532	PK - 5	190	133	70%	8.12	1957 1978 1978 1996 2003	16,000 2,746 1,927 66 4,791	Good 2/97 Good 1/99 Good 2/12/01 Fair 1/22/02 Superior 3/22/04 Superior 4/18/05 Very Good 3/10/06 Very Good 3/10/07 Very Good 2/18/08 Very Good 3/24/09 Very Good 3/22/10 Very Good 2/14/11 Very Good 2/11/12 Very Good 4/30/13 Very Good 5/31/14 Good 2/1/15 Good 2/29/16 Good 3/20/17 Good 3/22/18 Good 2/6/19 Good 3/1/20	Route 40 Elem. School was completely renovated in 2003.  CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system.  EEI Project - Lighting upgrades in FY 2015.  Installed new windows on the south (rear) side of the building - FY 2016.  JCI Performance Contract - FY2016: Included: Building envelope upgrades.  FY18: Replace carpet and VCT in the main office suite. Replaced stair treads in the rear stairway.	

# Route 40 Elementary School Upper Level

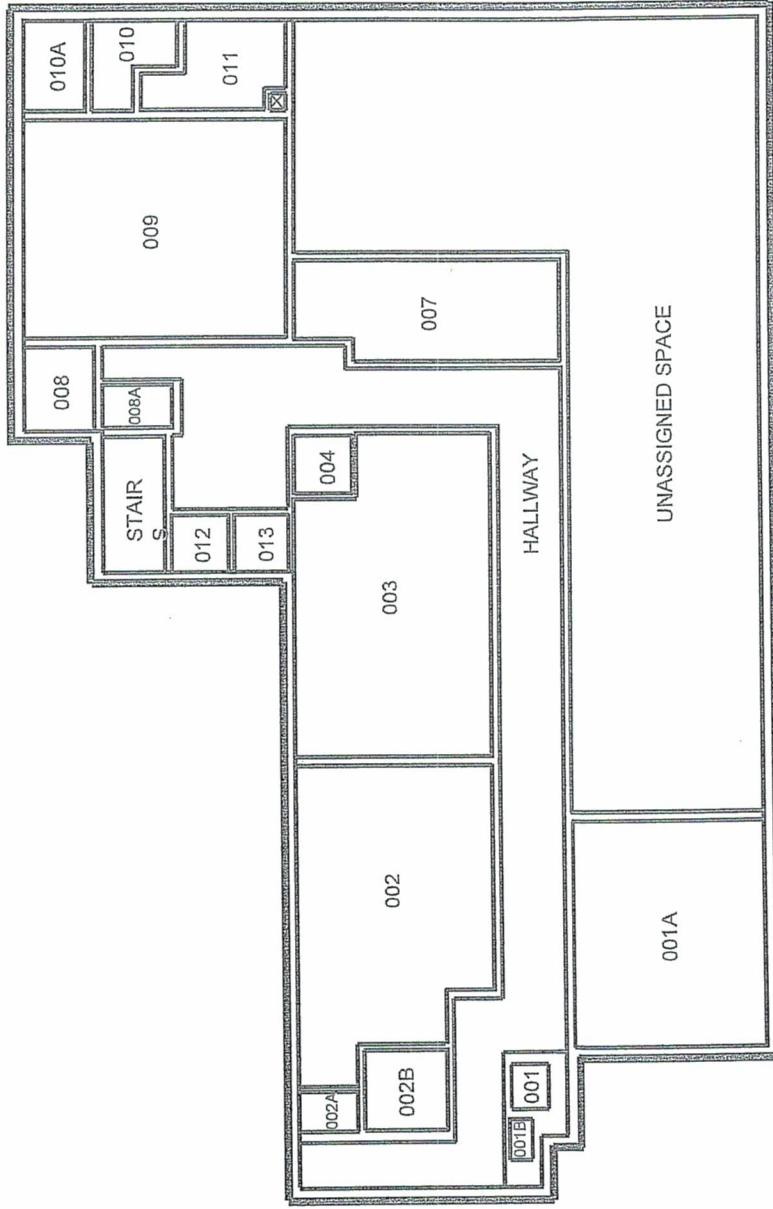
Revised Nov 2013

- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds



# Route 40 Elementary School Lower Level

Revised Nov 2013



- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Route 40 Elementary

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Rating Score					N/A	NOTES:
				Very Good	Good	Fair	Poor			
Joe	1	Electrical			1				See Next Page	
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof			1					
Tim	4	Ventalation Equipment			1					
	5	Gutters & Downspouts				1				
	6	Roof Conditions					1			
Warren	7	Roadways & Parking Lots			1					
Warren	8	Sidewalks			1					
Warren	9	Playground/Field Equipment		1						
Mike	10	Windows & Caulking			1					
Mike	11	Interior Doors		1						
Mike	12	Walls		1						
Bill	13	Air Conditioning (where app)						1		
Bill/Brian	14	Boilers/Water Heaters				1				
Brian	15	Plumbing			1					
Dave	16	Exterior Cleanliness			1					
Dave	17	Interior Cleanliness			1					
Dave/Matt	18	Exterior Conditions				1				
Dave/Matt	19	Site Conditions			1					
Dave/Matt	20	Ceilings			1					
Dave/Matt	21	Floors			1					
Dave/Matt	22	Exterior Structure Conditions				1				
Matt	23	Interior Climate Conditions				1				
Matt	24	Fire & Safety Equipment		1						
Total Category Items			0	4	13	5	1	1		
Weighing Factor			95	85	75	65	55	0		
Totals X Weighing			0	340	975	325	55	0		
Total all Categories			1695	90+ Superior						
No. of items evaluated			24	80 - 90 Very Good						
Final Score			70.6	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Route 40 E.S.

One hot water heater needs replaced.  
Both boilers need replaced.  
Roof is in poor condition.  
Sidewalks and parking lots are heavy with gravel.  
Retaining wall needs repaired.  
Glass block wind break at front entrance needs repaired or replaced.  
Interior cleaning needs detailed cleaning throughout the school.  
Building does not have AC.  
Rooms get very warm.  
Sidewalks need replaced.  
Front entrance needs redone.  
Lower part/basement has interior water damage.  
Roof is rusting.  
Boilers need replaced.  
Kitchen is extremely hot.

SWAN MEADOW SCHOOL  
6709 GARRETT HIGHWAY  
OAKLAND, MARYLAND 21550

NEW CONSTRUCTION  
1958; 4,834 SF

ADDITION  
1998; 2,738 SF

TOTAL SQ. FT. 7,572



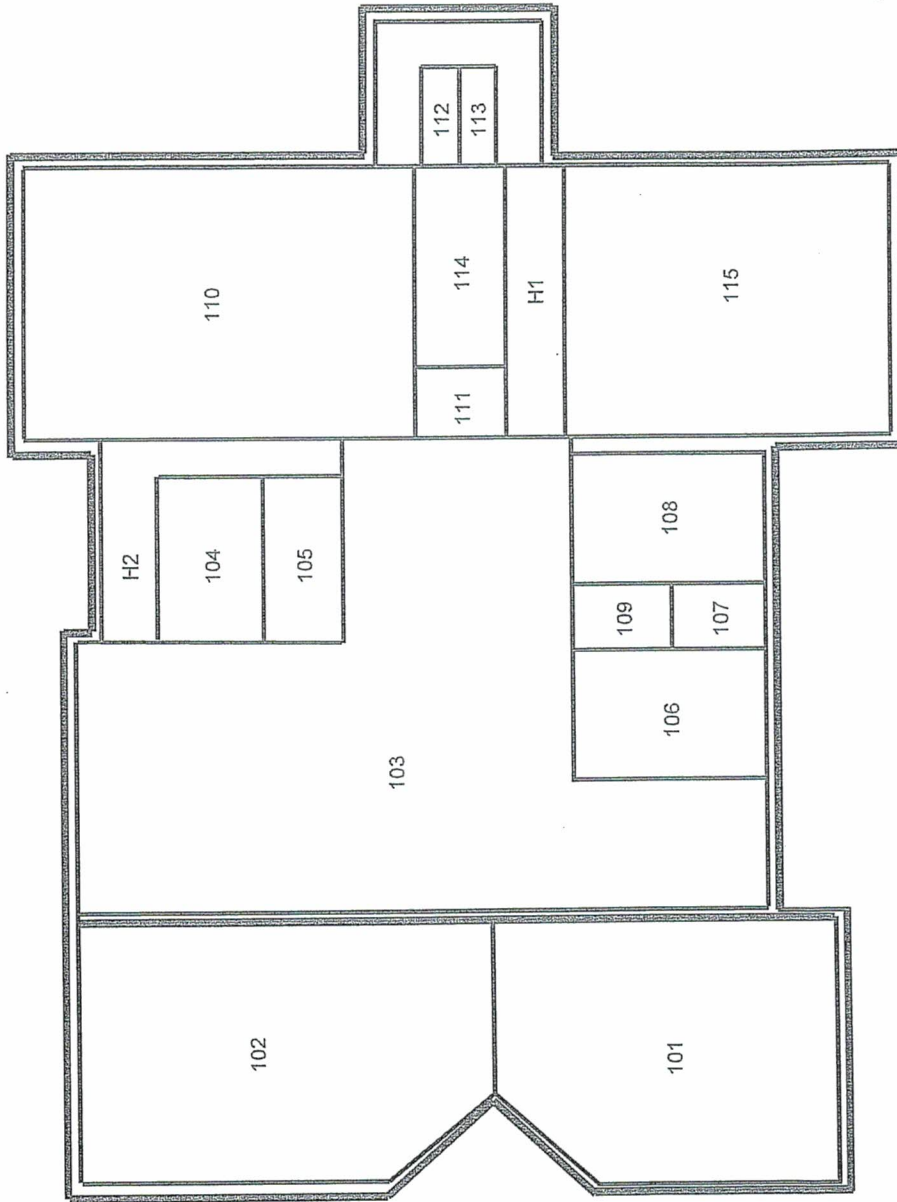
FACILITIES INVENTORY

IAC/PSCP FORM 101.1

LEA: GARRETT COUNTY

6/30/2020

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Swan Meadow Oakland, MD 21550	1 - 8	91	59	65%	3.65	1958	4,834	Good 9/95	Approximately one-half of the building was renovated during 1997. In 1998 an addition of the 2,738 sq. ft. was added and the remainder of the school was renovated.  Exterior windows were replaced in 2003.  CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. Two security cameras were added.  Replaced baseball / softball backstop in FY 2014.  JCI Performance Contract - FY2016: Included: Lighting fixture upgrades; Building envelope upgrades.  FY18: Installed a new DVR, eight (8) additional cameras and a 49" monitor in the office area. Insulated crawl space. FY19: Replaced tractor shed.
						1998	2,738	Good 3/98	
								Good 1/21/2000	
								Good 2/20/01	
								Good 1/25/02	
								Good 2/6/03	
								Good 2/26/04	
								Good 4/6/05	
								Good 3/10/06	
								Good 3/10/07	
								Good 2/18/08	
								Good 3/24/09	
								Good 3/22/10	
								Good 4/14/2011	
								Good 2/11/2012	
								Good 4/30/13	
								Good 5/31/14	
								Good 2/1/15	
								Good 2/29/16	
		Good 3/20/17							
		Good 3/22/18							
		Good 2/6/19							
		Good 3/1/20							



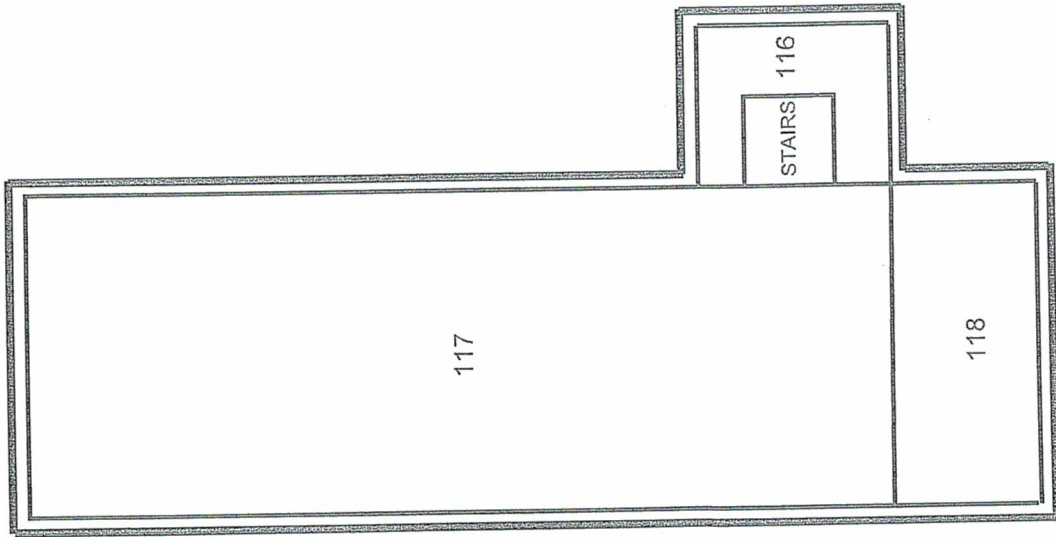
- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds

## Swan Meadow School Upper Level

Revised Nov 2013

# Swan Meadow School Lower Level

Revised Nov 2013



- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Swan Meadow

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Rating Score					N/A	NOTES:
				Very Good	Good	Fair	Poor			
Joe	1	Electrical			1				See Next Page	
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof			1					
Tim	4	Ventalation Equipment			1					
	5	Gutters & Downspouts				1				
	6	Roof Conditions				1				
Warren	7	Roadways & Parking Lots		1						
Warren	8	Sidewalks		1						
Warren	9	Playground/Field Equipment			1					
Mike	10	Windows & Caulking			1					
Mike	11	Interior Doors				1				
Mike	12	Walls			1					
Bill	13	Air Conditioning (where app)						1		
Bill/Brian	14	Boilers/Water Heaters			1					
Brian	15	Plumbing			1					
Dave	16	Exterior Cleanliness				1				
Dave	17	Interior Cleanliness			1					
Dave/Matt	18	Exterior Conditions			1					
Dave/Matt	19	Site Conditions			1					
Dave/Matt	20	Ceilings			1					
Dave/Matt	21	Floors			1					
Dave/Matt	22	Exterior Structure Conditions				1				
Matt	23	Interior Climate Conditions					1			
Matt	24	Fire & Safety Equipment		1						
Total Category Items			0	3	14	5	1	1		
Weighing Factor			95	85	75	65	55	0		
Totals X Weighing			0	255	1050	325	55	0		
Total all Categories			1685	90+ Superior						
No. of items evaluated			24	80 - 90 Very Good						
Final Score			70.2	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Swan Meadow School

Remove large pine trees on the south side.

Increase parking area.

Install basketball post and back boards.

Plastic lawn furniture is stored along the outside of school.

Roof needs replaced.

Clean up landscaping in front of school.

Clean outside fuel tank.

No AC - rooms get very warm.

YOUGH GLADES ELEMENTARY SCHOOL  
70 WOLF ACRES DRIVE  
OAKLAND, MARYLAND 21550

NEW CONSTRUCTION  
1998; 36,750 SF

TOTAL SQ. FT. 36,750

FACILITIES INVENTORY

6/30/2020

LEA: GARRETT COUNTY

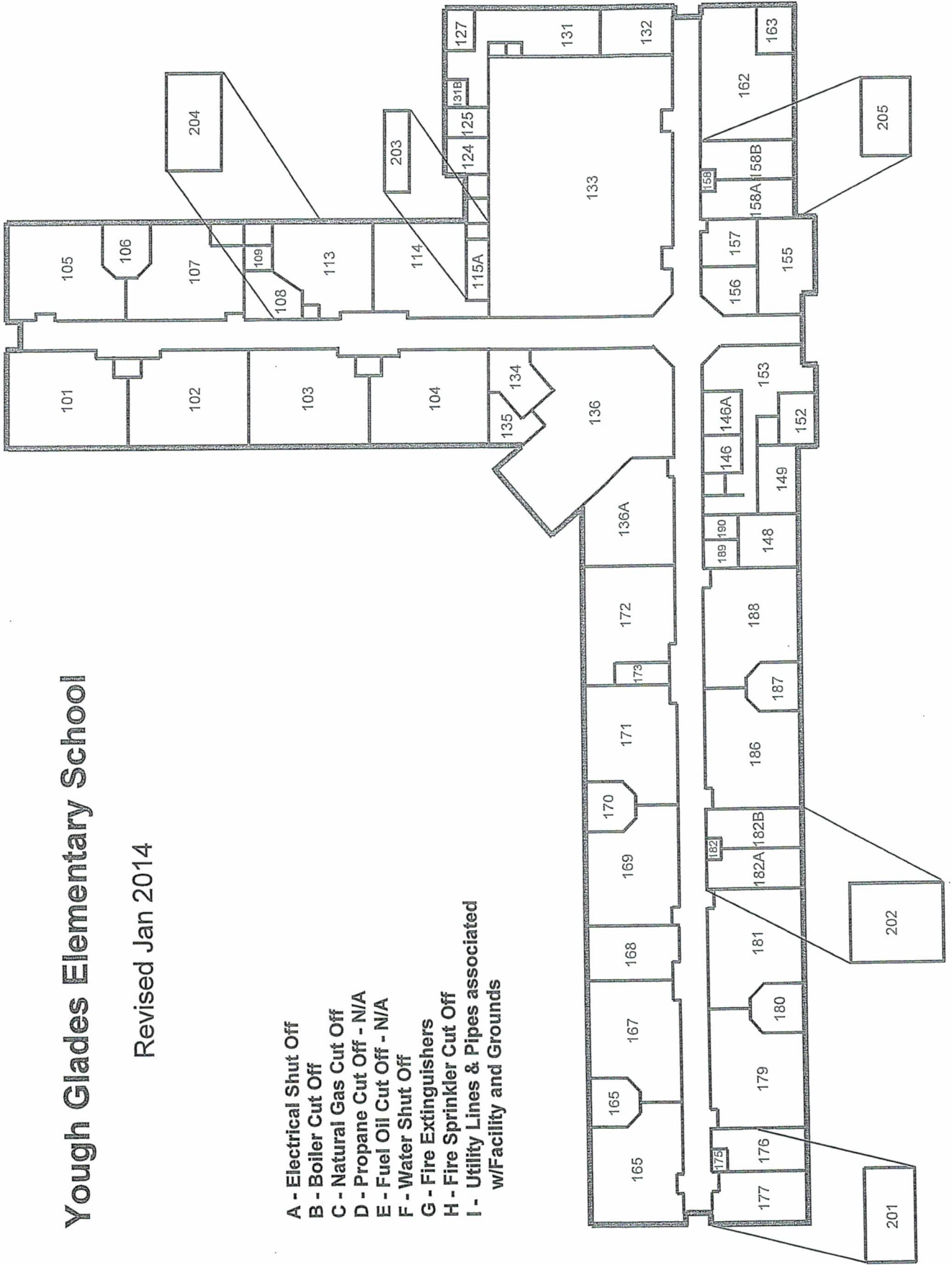
SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Yough Glades Elem. Oakland, MD 21550	PK - 5	334	308	92%	22.25	1998	36,750	Very Good 2/98 Good 1/21/2000 Good 2/2/01 Good 1/18/02 Good 2/12/03 Good 2/26/04 Good 4/8/05 Good 3/7/06 Good 2/18/08 Good 3/24/09 Good 3/22/10 Very Good 2/22/11 Very Good 2/11/12 Good 4/30/13 Good 5/31/14 Good 2/1/15 Good 2/29/16 Good 3/20/17 Good 3/22/18	Priority Funding Area (PFA)  CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system.  Replaced AC in office & guidance suites in FY2014  EEI Project - Lighting Upgrades in FY 2015.  QZAB Project - Replaced Building Automation System in FY 2015.  Aging Schools Program - Hallway / Wall renovation project in FY 2016.  JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building envelope upgrades.  FY18: Replaced carpet in main office suite. Replaced carpet with VCT in three (3) classrooms.  FY20: Replaced multiple rooms with carpet to VCT VCT tile. Expanded the bus loop. Pea gravel replaced with ADA compliant product on primary playground.



# Yough Glades Elementary School

Revised Jan 2014

- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off - N/A
- E - Fuel Oil Cut Off - N/A
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Yough Glades Elementary

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good		Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical				1				See Next Page
Joe	2	Lighting				1				
Joe/Tim	3	Equipment on Roof				1				
Tim	4	Ventalation Equipment				1				
	5	Gutters & Downspouts				1				
	6	Roof Conditions				1				
Warren	7	Roadways & Parking Lots				1				
Warren	8	Sidewalks			1					
Warren	9	Playground/Field Equipment				1				
Mike	10	Windows & Caulking			1					
Mike	11	Interior Doors			1					
Mike	12	Walls			1					
Bill	13	Air Conditioning (where app)			1					
Bill/Brian	14	Boilers/Water Heaters				1				
Brian	15	Plumbing				1				
Dave	16	Exterior Cleanliness				1				
Dave	17	Interior Cleanliness				1				
Dave/Matt	18	Exterior Conditions				1				
Dave/Matt	19	Site Conditions				1				
Dave/Matt	20	Ceilings			1					
Dave/Matt	21	Floors				1				
Dave/Matt	22	Exterior Structure Conditions			1					
Matt	23	Interior Climate Conditions					1			
Matt	24	Fire & Safety Equipment			1					
Total Category Items			0	8	15	1	0	0		
Weighing Factor			95	85	75	65	55	0		
Totals X Weighing			0	680	1125	65	0	0		
Total all Categories			1870	90+ Superior						
No. of items evaluated			24	80 - 90 Very Good						
Final Score			77.9	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Yough Glades E.S.

Water fountains need replaced.

EIFS needs cleaned in spots.

Improve snow guards on roof.

Paving needs resurfaced.

Replace VCT in corridor.

Replace carpet in Rm 136.

Replace carpet in Rm 168.

Replace carpet in SRO room.

School is excessively warm in hot weather.

School is lacking storage.

Multiple cracks in hallway floors.

NORTHERN MIDDLE SCHOOL  
371 PRIDE PARKWAY  
ACCIDENT, MARYLAND 21520

NEW CONSTRUCTION  
1978; 67,646 SF

RENOVATION  
2008; 16,362 SF

TOTAL SQ. FT. 84,008



FACILITIES INVENTORY

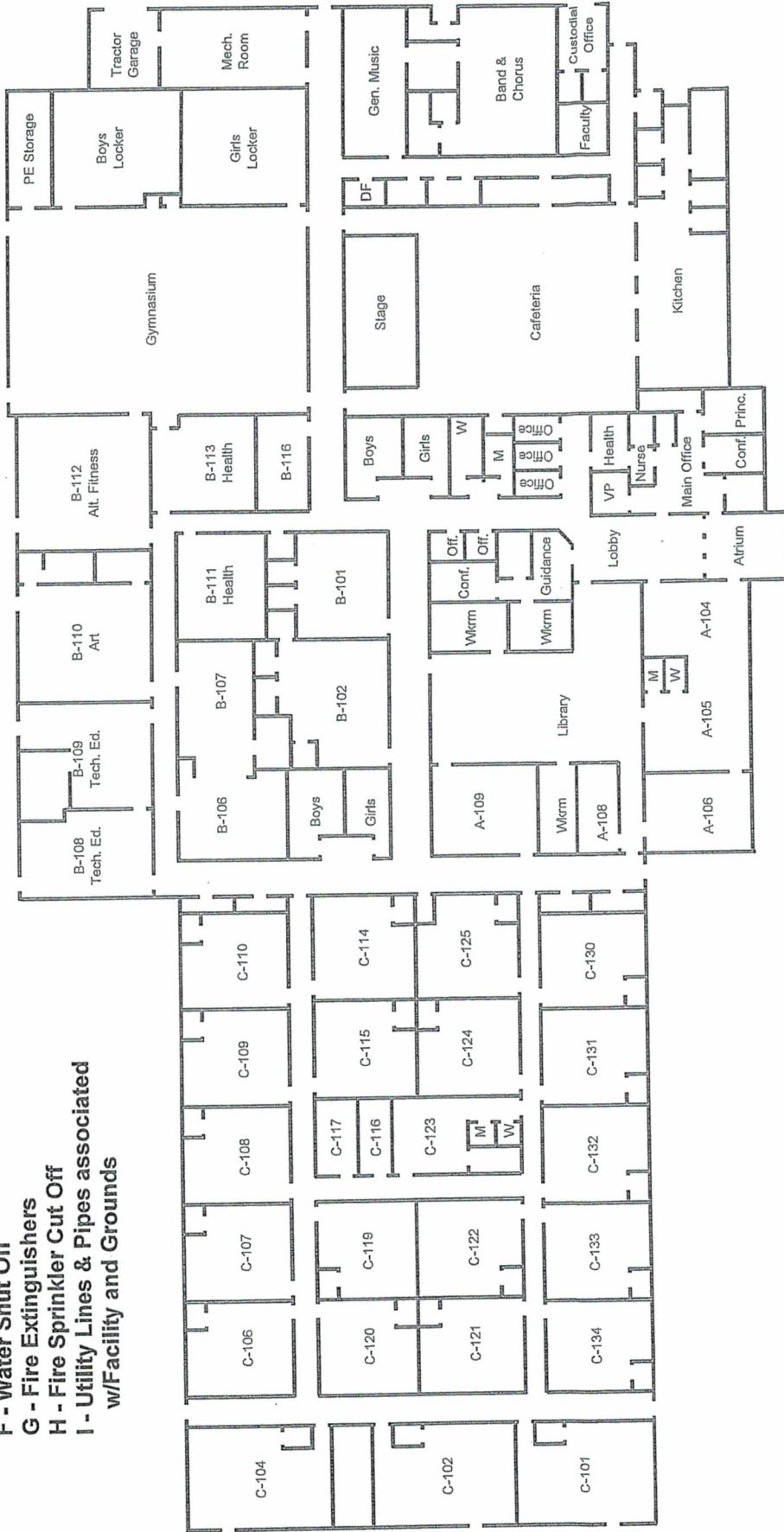
IAC/PSCP FORM 101.1

LEA: GARRETT COUNTY

6/30/2020

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Northern Middle School Accident, MD 21520	6 - 8	742	357	48%	19.0	1978 2008	67,646 16,362	Good 1/96 Very Good 3/98 Very Good 1/21/2000 Good 3/1/01 Good 3/20/02 Good 3/3/03 Good 3/17/04 Good 4/13/05 Fair 3/9/06 Fair 3/9/07 No Rating (being renovated) Renovation not Completed and no evaluation was done Superior 3/22/10 Superior 4/14/2011 Superior 2/11/2011 Superior 4/30/13 Superior 5/31/14 Superior 2/1/15 Superior 2/29/16 Superior 3/20/17 Superior 3/22/18 Superior 2/6/19 Good 3/1/20	The entire roof and EIFS were restored during the summer of 1997 (FY98).  A total renovation of the facility was completed in FY2009.  CIP Security Initiative - FY 2014. Installed access control system on exterior doors and a video intercom / electronic entry system.  JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building envelope upgrades; Transformer upgrades.  FY18: Integrated the building automation system into the Johnson Controls Metasys system.  FY19: Replaced domestic water heater.

- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off
- I - Utility Lines & Pipes associated w/Facility and Grounds



Northern Middle School

Revised: Jul 30 2012

GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Northern Middle

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Rating Score					N/A	NOTES:	
			Superior	Very Good	Good	Fair	Poor			
Joe	1	Electrical			1					
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof			1					
Tim	4	Ventalation Equipment			1					
	5	Gutters & Downspouts			1					
	6	Roof Conditions			1					
Warren	7	Roadways & Parking Lots			1					
Warren	8	Sidewalks		1						
Warren	9	Playground/Field Equipment			1					
Mike	10	Windows & Caulking		1						
Mike	11	Interior Doors		1						
Mike	12	Walls		1						
Bill	13	Air Conditioning (where app)			1					
Bill/Brian	14	Boilers/Water Heaters			1					
Brian	15	Plumbing		1						
Dave	16	Exterior Cleanliness			1					
Dave	17	Interior Cleanliness			1					
Dave/Matt	18	Exterior Conditions		1						
Dave/Matt	19	Site Conditions		1						
Dave/Matt	20	Ceilings			1					
Dave/Matt	21	Floors		1						
Dave/Matt	22	Exterior Structure Conditions		1						
Matt	23	Interior Climate Conditions		1						
Matt	24	Fire & Safety Equipment		1						
		Total Category Items	0	11	13	0	0	0		
		Weighing Factor	95	85	75	65	55	0		
		Totals X Weighing	0	935	975	0	0	0		
		Total all Categories	1910	90+ Superior						
		No. of items evaluated	24	80 - 90 Very Good						
		Final Score	79.6	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes: Northern Middle School**

- Carpet in main office and guidance is starting to show wear, should be considered for replacement.
- Some areas of paint are peeling off the front portico.
- School is in need of an outside paved area for PE classes



SOUTHERN MIDDLE SCHOOL  
605 HARVEY WINTERS ROAD  
OAKLAND, MARYLAND 21550

NEW CONSTRUCTION  
1977; 92,000 SF

TOTAL SQ. FT. 92,000

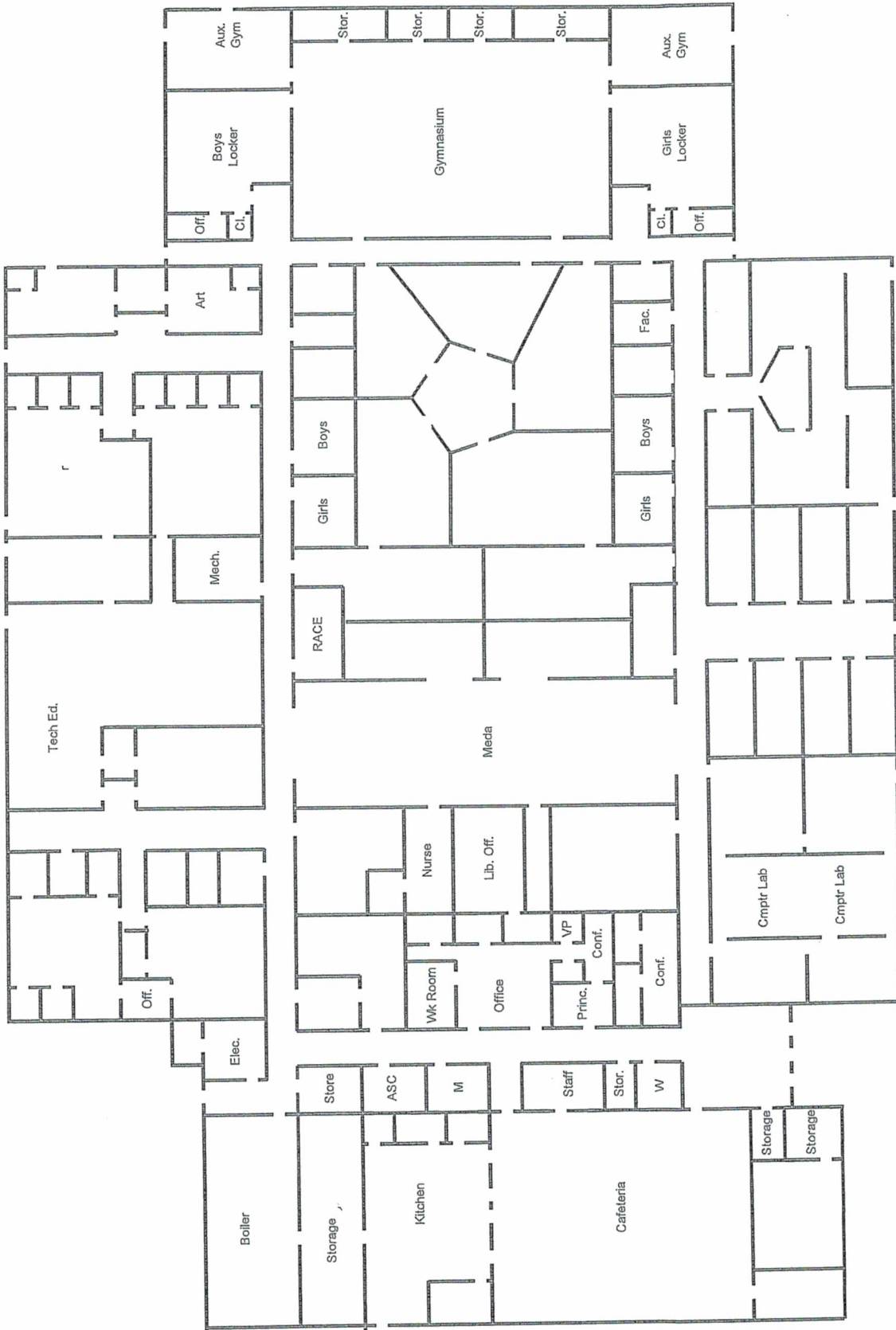
FACILITIES INVENTORY

IAC/PSCP FORM 101.1

LEA: GARRETT COUNTY

6/30/2020

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA DATE	SQ. FT.	PHYSICAL COND.	COMMENTS



- A – Electrical Shut Off
- B – Boiler Cut Off
- C – Natural Gas Cut Off
- D – Propane Cut Off
- E – Fuel Oil Cut Off
- F – Water Shut Off
- G – Fire Extinguishers
- H – Fire Sprinkler Cut Off
- I – Utility Lines & Pipes associated w/Facility and Grounds

**Southern Middle School**

Revised: Jul 30 2012

GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Southern Middle

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Rating Score					N/A	NOTES:
				Very Good	Good	Fair	Poor			
Joe	1	Electrical			1				See Next Page	
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof					1			
Tim	4	Ventilation Equipment					1			
	5	Gutters & Downspouts		1						
	6	Roof Conditions		1						
Warren	7	Roadways & Parking Lots			1					
Warren	8	Sidewalks		1						
Warren	9	Playground/Field Equipment			1					
Mike	10	Windows & Caulking			1					
Mike	11	Interior Doors			1					
Mike	12	Walls			1					
Bill	13	Air Conditioning (where app)		1						
Bill/Brian	14	Boilers/Water Heaters			1					
Brian	15	Plumbing			1					
Dave	16	Exterior Cleanliness			1					
Dave	17	Interior Cleanliness			1					
Dave/Matt	18	Exterior Conditions				1				
Dave/Matt	19	Site Conditions			1					
Dave/Matt	20	Ceilings				1				
Dave/Matt	21	Floors				1				
Dave/Matt	22	Exterior Structure Conditions				1				
Matt	23	Interior Climate Conditions				1				
Matt	24	Fire & Safety Equipment	1							
Total Category Items			1	4	12	5	2	0		
Weighing Factor			95	85	75	65	55	0		
Totals X Weighing			95	340	900	325	110	0		
Total all Categories			1770	90+ Superior						
No. of items evaluated			24	80 - 90 Very Good						
Final Score			73.8	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						



**Notes:** Southern M.S.

Electric panels need door locks replaced.  
Improve existing front hallway lighting.  
Some of the main heat coil needs replaced.  
Storm drains need replaced - the one by kitchen is in bad shape.  
Need new hand sink in kitchen.  
Hot and cold water to both penthouses with sinks.  
Repoint brick.  
Improve drainage around the building.  
Smooth and level playing fields.  
Replace fence around tennis court.  
Generator and transfer switch need replaced.  
FNS storage building needs repaired.  
Back patio needs removed or replaced.  
Remove carpet and replace with VCT.  
School needs renovated.

NORTHERN HIGH SCHOOL  
86 PRIDE PARKWAY  
ACCIDENT, MARYLAND 21520

NEW CONSTRUCTION  
1952; 70,104 SF

ADDITION  
1967/68; 18,202 SF

ADDITION  
1968; 2,187 SF

ADDITION  
1986; 11,640 SF

RENOVATION  
1986; 90,493 SF

ADDITION  
1996; 8,191 SF

ADDITION  
2001; 10,246 SF

RENOVATION – MAIN GYM  
2001; 7,000 SF

ADDITION  
2004; 1,233 SF

RENOVATION – GYM LOBBY AND FRONT AND REAR STRUCTURAL  
WALLS  
2004; 8,292 SF

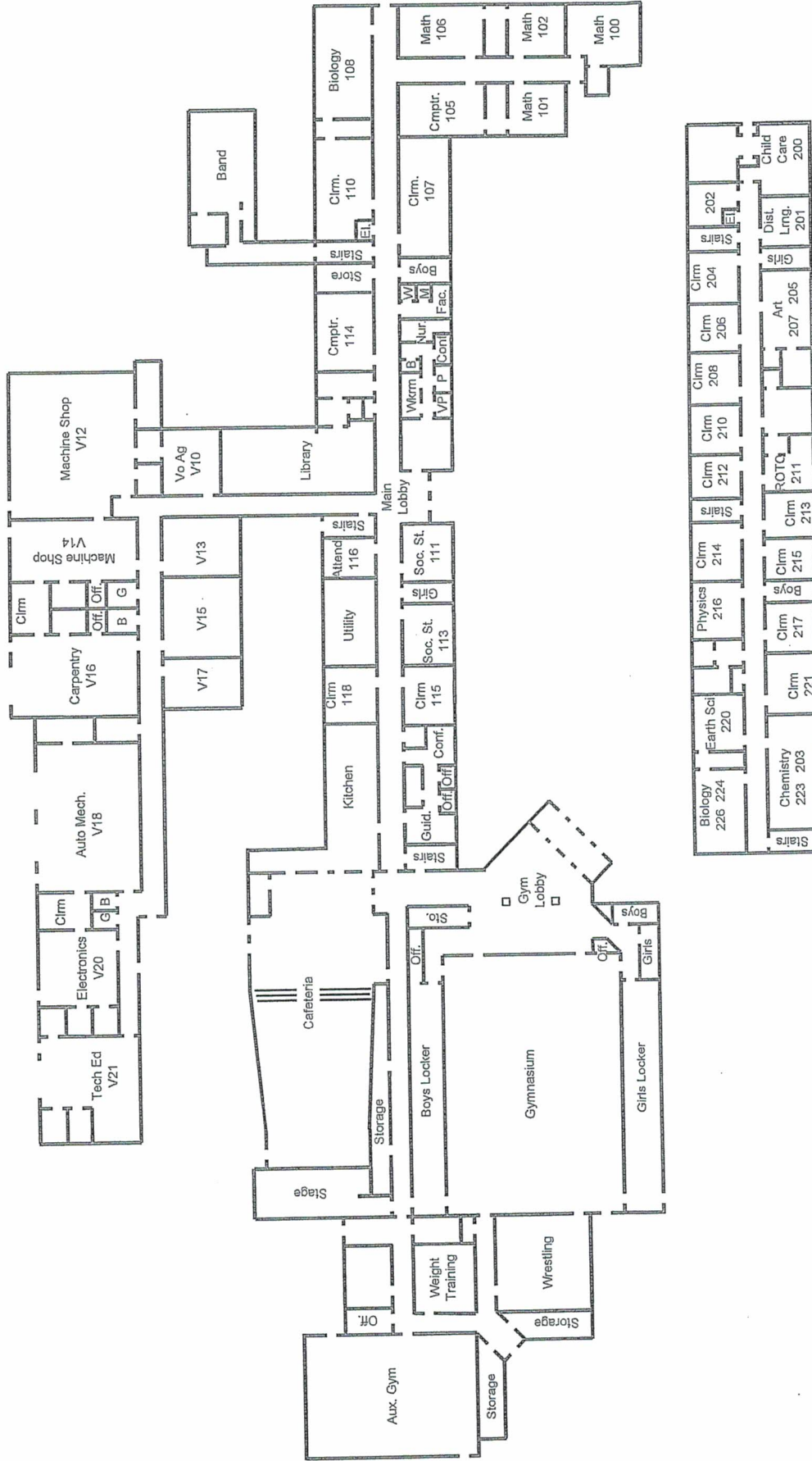
TOTAL SQ. FT. 121,803

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Northern High School Accident, MD 21520	9 - 12	903	441	49%	38.0	1952	70,104	Very Good 9/95	In 1986, 90,493 sq. ft were renovated and approx. 11,000 sq. ft. added. (Vo-Tech Wing)
						1967	18,202	Very Good 10/97	A six classroom addition was completed in spring 1996 (8,192 sq. ft.).
						1968	2,187	Good 1/20/2000	The auxiliary gymnasium complex was completed 3/9/01 (10,246 sq. ft.).
						1986	640	Good 3/9/01	The main gym was renovated in 2001 via QZAB funds.
						1986	11,000	Good 2/6/02	Ceiling tile was replaced 02/04 in corridors and cafeteria area via QZAB funds.
						1996	8,191	Good 2/6/03	Renovation of Gym Lobby was completed during the summer of 2004.
						2001	10,246	Good 3/15/04	The front and rear curtain walls were removed and replaced with metal stud walls during the summer of 2004.
						2004	1,233	Good 4/11/05	
								Good 3/14/06	
								Good 3/14/07	
								Good 2/18/08	
								Good 3/24/09	
								Good 3/22/10	
								Very Good 2/14/11	
								Very Good 2/11/12	
								Good 4/30/13	
								Good 5/31/14	
								Good 2/1/15	
								Good 2/29/16	
								Good 3/20/17	
								Good 3/22/18	
								Good 2/6/19	

adapters and filters.  
FY18: Converted the existing boiler controls to the Johnson Controls Metasys system.  
Installed HVAC system in computer lab to provide AC. Aging School Program funds - FY2016.  
Stadium bleacher (home side) renovation to comply with ADA standards. Added ramps, wheelchair parking areas, hand rails, new risers and decking, and perimeter fencing. FY17 QZAB funded project.  
FY18: Heating fuel tank inspection and cathodic protection upgrades. New piping, new vent stack and cap, new riser pipe and conduits for future testing, new containment sumps, form and pour concrete around manholes. New strainers, adapters and filters.  
FY18: Converted the existing boiler controls to the Johnson Controls Metasys system.  
FY19 - Replaced Vo-Ag Barn.  
FY20: Replaced sewer line (QZAB). Replaced six exterior windows.

Good 3/1/20





# Northern Garrett High School FIRST & SECOND FLOOR

Revised: Jul 30 2012

- A – Electrical Shut Off
- B – Boiler Cut Off
- C – Natural Gas Cut Off
- D – Propane Cut Off
- E – Fuel Oil Cut Off
- F – Water Shut Off
- G – Fire Extinguishers
- H – Fire Sprinkler Cut Off
- I – Utility Lines & Pipes associated w/Facility and Grounds

GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Northern High

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical			1				See Next Page
Joe	2	Lighting			1				
Joe/Tim	3	Equipment on Roof					1		
Tim	4	Ventalation Equipment					1		
	5	Gutters & Downspouts			1				
	6	Roof Conditions			1				
Warren	7	Roadways & Parking Lots				1			
Warren	8	Sidewalks			1				
Warren	9	Playground/Field Equipment			1				
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors			1				
Mike	12	Walls			1				
Bill	13	Air Conditioning (where app)				1			
Bill/Brian	14	Boilers/Water Heaters				1			
Brian	15	Plumbing			1				
Dave	16	Exterior Cleanliness				1			
Dave	17	Interior Cleanliness				1			
Dave/Matt	18	Exterior Conditions				1			
Dave/Matt	19	Site Conditions			1				
Dave/Matt	20	Ceilings				1			
Dave/Matt	21	Floors				1			
Dave/Matt	22	Exterior Structure Conditions			1				
Matt	23	Interior Climate Conditions				1			
Matt	24	Fire & Safety Equipment		1					
Total Category Items			0	1	12	9	2	0	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			0	85	900	585	110	0	
Total all Categories			1680	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			70.0	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Northern H.S.

Vo-Ag electric panels are obsolete - unable to get replacement breakers.

Panels have unusable breakers.

Change football field lights to LED lighting.

Interior doors need hardware replaced.

Boilers need replaced.

Hot water storage tanks need replaced.

Faucets in vocational bathrooms need replaced.

Boiler tubes all need replaced.

Repoint brick.

Replace faded fire lane signs.

Resurface parking lot.

Expand parking behind building.

Replace football field fence.

Replace windows in shop areas.

Cover back storage behind school with metal.

Dress up ground when sanitary line area is installed behind the school.

Trees in front of school are outgrowing their space.

Improve lighting for parking lots.

Install roof over exterior aux gym entrance.

Clean up between buildings next to kitchen.

Windows in Vo-Ag area need replaced.

School does not have AC.

Numerous interior/exterior doors need replaced.

Gym floor needs repaired near exterior doors.

Parking lot needs paved.

Bricks need repointed.

Inadequate exterior lighting of parking lots.

Front entrance/parking needs upgraded.

SOUTHERN HIGH SCHOOL  
345 OAKLAND DRIVE  
OAKLAND, MARYLAND 21550

NEW CONSTRUCTION

1952; 107,392 SF

ADDITION

1958; 2,050 SF

ADDITION

1965; 6,000 SF

ADDITION

1966; 15,433 SF

ADDITION

1967; 10,304 SF

ADDITION

1969; 10,212 SF

ADDITION

1991; 19,775 SF

RENOVATION

1991; 77,044 SF

RENOVATION

1994; 3,500 SF

RENOVATION

1995; 1,880 SF



ADDITION  
1998; 4,000 SF

RENOVATION  
2000; 10,000 SF

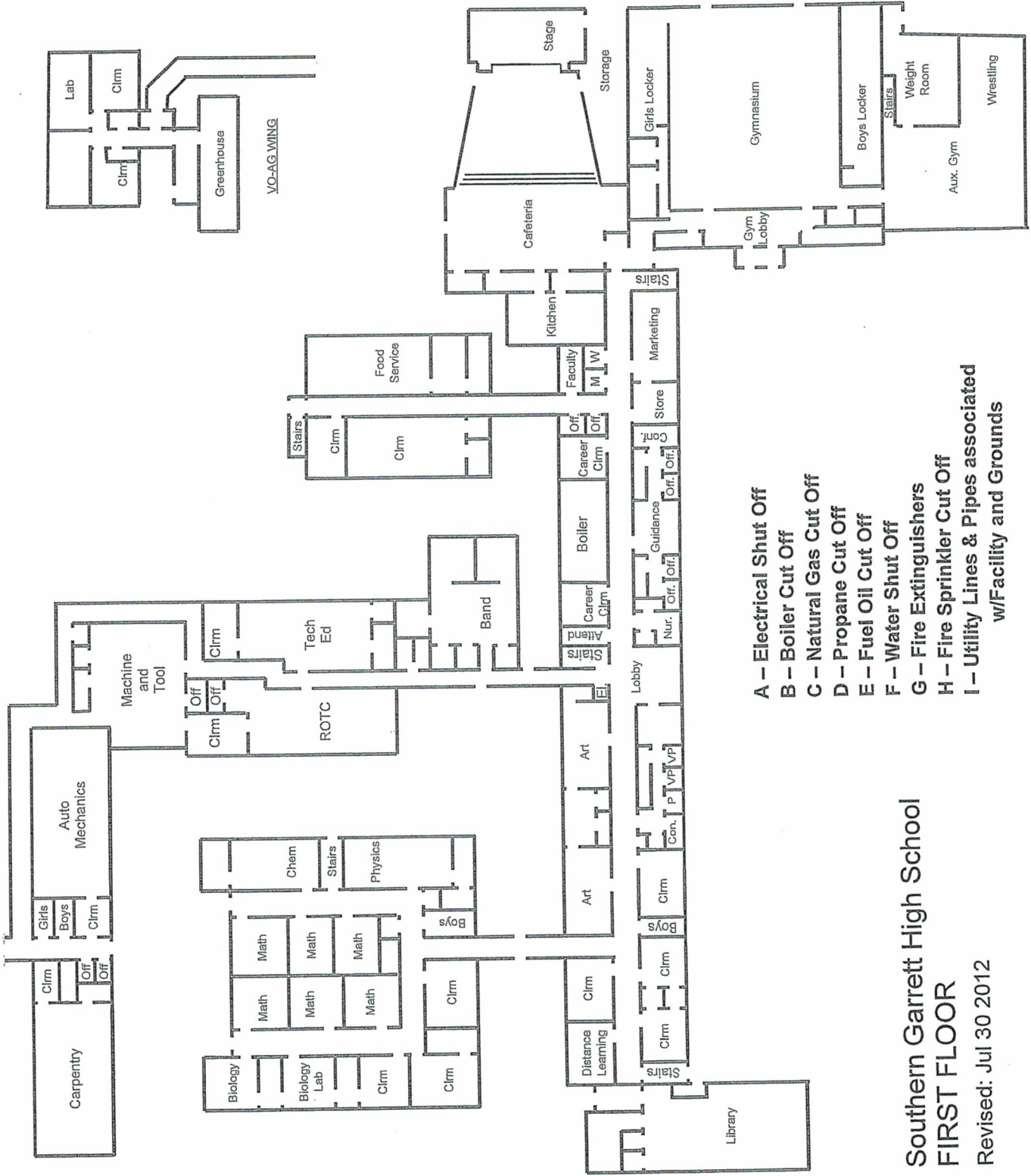
ADDITION  
2001; 2,549 SF

RENOVATION  
2002; 3,616 SF

TOTAL SQ. FT. 177,715

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Southern High School Oakland, MD 21550	9 - 12	1450	701	48%	33.0	1952	107,392	Good 2/97	Approximately 108,680 sq. ft. was renovated during the period of 7/90 to 8/91. Approximately 19,000 sq. ft. of new construction was also completed. Renovations to male and female locker rooms were completed in 1993 and 1994 respectively. The Vo. Ed. Corridor was completed in Aug. 1998. The gym was renovated during the summer of 1999. The gym lobby and stage areas were completed in Dec. 2000 (2,549 sq. ft.) Priority Funding Area (PFA) Media Center renovated 2002. Auto shop renovated in 2002. Fire damage. A complete roof replacement was installed in FY06 JCI Performance Contract (2012/2013) - Interior / exterior lighting upgrades; Boiler replacement; Weatherization upgrades; Domestic water upgrades; Building automation controls upgraded. CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. QZAB Project - FY 2015 - Replaced HVAC unit on Math & Science wing. Provides AC for entire first floor. (Phase 1) Program Open Space Project: FY2015 - Renovated both tennis courts. Program Open Space Project: FY2016 - Converted the basketball court to a single tennis court. QZAB Project- FY 2016 - Replaced HVAC units on Math & Science wing (Phase 2) - AC for 2ND Floor Aging School Program Funds - FY 2016. Installed parking lot lights on main lot and student lot. This also included parking lot repairs, sealing and restriping the entire lot. Aging School Program Funds - FY 2016. Installed new HVAC units in 2 computer labs. AC provided. Special Education Room - renovated in FY 2017 (Local funds).
						1958	2,050	Good 9/98	
						1965	6,000	Good 11/23/99	
						1966	15,433	Good 2/1/00	
						1967	10,304	Good 1/18/02	
						1969	10,212	Good 2/27/03	
						1991	19,135	Good 3/15/04	
						1991	640	Good 4/15/05	
						1998	4,000	Good 3/24/06	
						2001	2,549	Good 3/24/07	
								Good 2/18/08	
								Good 3/24/09	
								Good 3/22/10	
								Good 2/14/2011	
								Very Good 2/11/12	
		Good 4/30/13							
		Good 5/31/14							
		Good 2/1/15							
		Good 2/29/16							
		Good 3/20/17							
		Good 3/22/18							
		Good 2/6/19							

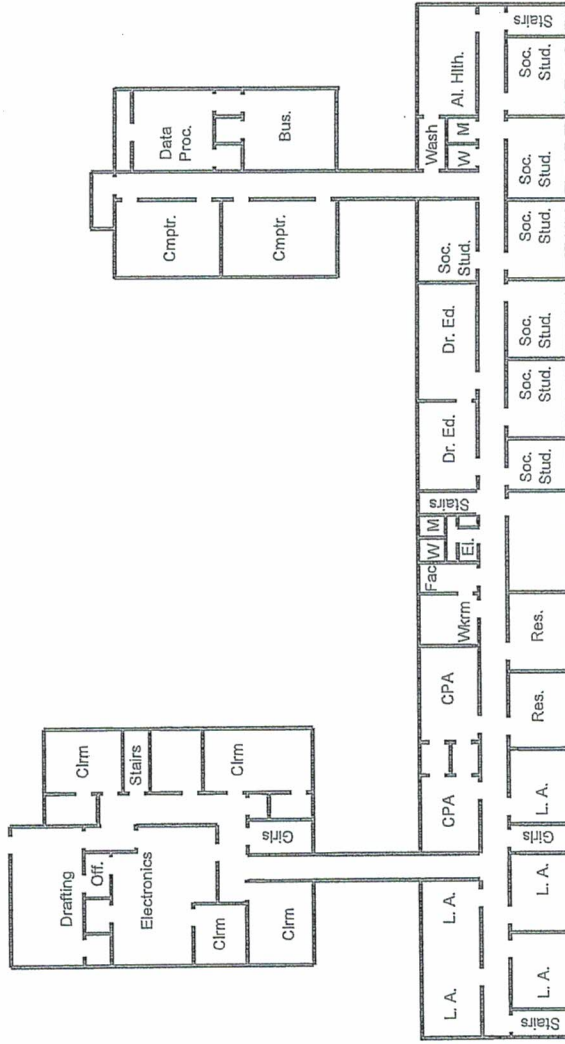
<p>FY18: Stadium Field House - Installed a DVR, six (6) cameras, power supply and lockbox.</p> <p>FY18: Culinary Arts Classroom: Installed ceramic tile. Installed a new kitchen exhaust hood and fire suppression system.</p> <p>FY18: Installed bypass loop on domestic hot water system. Replaced hot water storage tank.</p> <p>FY18: Greenhouse renovation - new acrylic panels, new shutters &amp; motor kits, new fans, new plumbing &amp; electrical, new lights, new hydroponic system, new controls / sensors, new doors and parking area.</p> <p>FY19 - Replaced baseball dug-outs (POS Funded).</p> <p>FY19 - Renovated softball complex. New dug-outs, Press Box, all new fences / gates, new infield soil, new scoreboard, new foul poles &amp; backstop (POS funded project).</p> <p>FY19 - Replaced Media Center Roof / Band hallway roof &amp; Vo-Ag lobby roof (FY2018 QZAB Funded).</p> <p>FY20: Replaced fire alarm. HVAC upgrade to gymnasium and metal shop. Security vestibule and front office renovation (QZAB). Improved baseball field drainage.</p>	<p>Good 3/1/20</p>



- A – Electrical Shut Off
- B – Boiler Cut Off
- C – Natural Gas Cut Off
- D – Propane Cut Off
- E – Fuel Oil Cut Off
- F – Water Shut Off
- G – Fire Extinguishers
- H – Fire Sprinkler Cut Off
- I – Utility Lines & Pipes associated w/Facility and Grounds

**Southern Garrett High School**  
**FIRST FLOOR**  
 Revised: Jul 30 2012





- A – Electrical Shut Off
- B – Boiler Cut Off
- C – Natural Gas Cut Off
- D – Propane Cut Off
- E – Fuel Oil Cut Off
- F – Water Shut Off
- G – Fire Extinguishers
- H – Fire Sprinkler Cut Off
- I – Utility Lines & Pipes associated w/Facility and Grounds

Southern Garrett High School  
**SECOND FLOOR**

Revised: Jul 30 2012

GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School

Southern High

Evaluator

Rich Wesolowski / Maintenance Staff

Evaluation Date

1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Superior	Rating Score					N/A	NOTES:
				Very Good	Good	Fair	Poor			
Joe	1	Electrical			1				See Next Page	
Joe	2	Lighting			1					
Joe/Tim	3	Equipment on Roof					1			
Tim	4	Ventalation Equipment					1			
	5	Gutters & Downspouts			1					
	6	Roof Conditions			1					
Warren	7	Roadways & Parking Lots				1				
Warren	8	Sidewalks		1						
Warren	9	Playground/Field Equipment			1					
Mike	10	Windows & Caulking				1				
Mike	11	Interior Doors			1					
Mike	12	Walls			1					
Bill	13	Air Conditioning (where app)		1						
Bill/Brian	14	Boilers/Water Heaters		1						
Brian	15	Plumbing			1					
Dave	16	Exterior Cleanliness			1					
Dave	17	Interior Cleanliness			1					
Dave/Matt	18	Exterior Conditions			1					
Dave/Matt	19	Site Conditions				1				
Dave/Matt	20	Ceilings			1					
Dave/Matt	21	Floors			1					
Dave/Matt	22	Exterior Structure Conditions			1					
Matt	23	Interior Climate Conditions				1				
Matt	24	Fire & Safety Equipment				1				
Total Category Items			0	3	14	5	2	0		
Weighing Factor			95	85	75	65	55	0		
Totals X Weighing			0	255	1050	325	110	0		
Total all Categories			1740	90+ Superior						
No. of items evaluated			24	80 - 90 Very Good						
Final Score			72.5	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Southern H.S.

Obsolete breaker panels - unable to get replacement breakers.  
Football field lighting upgraded to LED.  
Main gym doors need replaced in lobby.  
Hot water storage tank needs replaced.  
Bathroom faucets need replaced.  
Cold water leak in crawl space on tee.  
Athletic fields need equipment properly stored.  
Window seal (concrete) on business wing needs repaired.  
Pave alley.  
Floors look good but VCT is old and needs replaced throughout the school.  
Ceiling tile is ongoing replacement.  
Continue to replace greenhouse panels.  
Walk-in outside freezer needs pressure washed.  
EIFS needs painted on back side of building.  
Pressure wash brick along alley.  
Paint fascia in Vo-Ag building.  
Replace dust collectors in Carp., Vo-Ag, and Tech Ed.  
No AC in numerous areas of building.

HICKORY ENVIRONMENTAL CENTER  
604 PRIDE PARKWAY  
ACCIDENT, MARYLAND 21520

NEW CONSTRUCTION – MAIN HALL  
1967; 9,994 SF

NEW CONSTRUCTION – SEVEN CABINS AND  
THREE STORAGE BUILDINGS  
1967

NEW CONSTRUCTION – NEW PLANETARIUM  
2003; 2,960 SF

TOTAL SQ. FT. 12,954



FACILITIES INVENTORY

IAC/PSCP FORM 101.1

6/30/2020

LEA: GARRETT COUNTY

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 20 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Hickory Environmental Center Accident, MD 21520	Science (All)	70	N/A	N/A	77	1966 1970 1974 1976 2003	2,824 3,080 3,050 1,040 2,960	Main Hall Good Cabin's Good Storage Bldg. Good Planetarium Superior Good 4/4/05 Good 3/14/06 Good 3/19/07 Good 2/18/08 Good 3/24/09 Good 3/22/09 Good 3/22/10 Good 2/14/2011 Good 2/11/12 Good 4/30/13 Good 5/31/14 Good 2/1/15 Good 2/29/16 Good 3/20/17 Good 3/22/18 Good 2/6/19 Good 3/1/20	A new facility was constructed to house a planetarium in 2003. CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. Added a security camera to main entrance. Installed new metal siding on girls dorm - FY 2015 Removed pine trees on the northwest side of the dorms. Reclaimed and replanted the area - FY2015 Installed new outside freezer in FY 2015. JCI Performance Contract - FY2016: Included: Water fixture upgrades; Lighting fixture upgrades; Domestic hot water equipment upgrades; Building envelope upgrades. FY18: Installed a new DVR, seven (7) cameras, and a 22" flat screen monitor. Replaced perimeter fence around the pool area. Replaced four (4) exterior doors on the dorms.

*FY 20: Replaced restroom stalls in dormitory.*

*Constructed foot over freezer boot and*

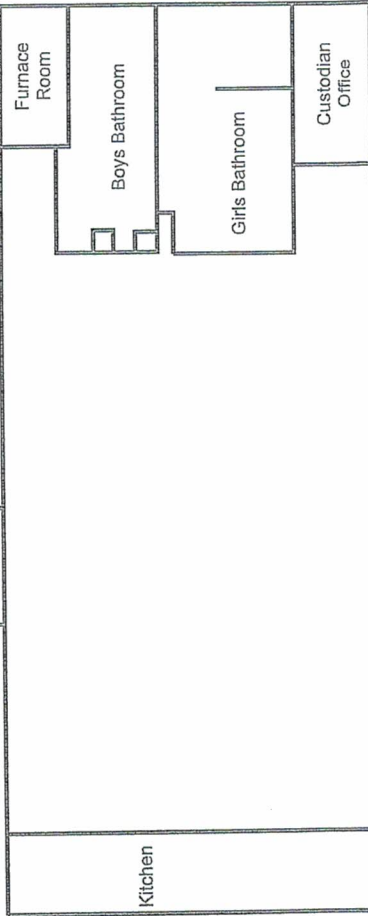
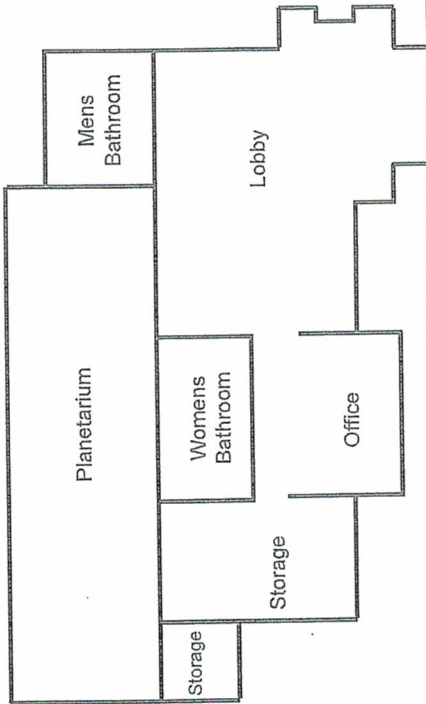
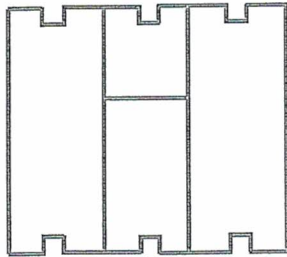
*new entrance.*

# Hickory Environmental Education Center

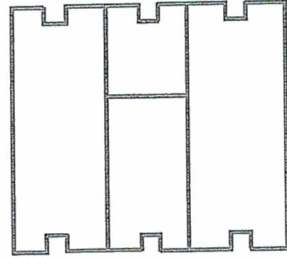
Revised Jan 2014

- A - Electrical Shut Off
- B - Boiler Cut Off
- C - Natural Gas Cut Off - N/A
- D - Propane Cut Off
- E - Fuel Oil Cut Off
- F - Water Shut Off
- G - Fire Extinguishers
- H - Fire Sprinkler Cut Off - N/A
- I - Utility Lines & Pipes associated w/Facility and Grounds

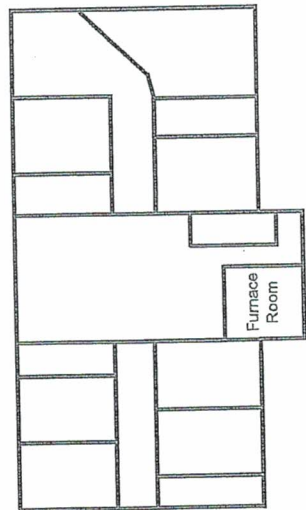
Boys Dorm



Boys Dorm



Girls Dorm



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School HEEC

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 1-Feb-20

Rating Score

Employee's Expertise	Item No.	Category	Rating Score					N/A	NOTES:
			Superior	Very Good	Good	Fair	Poor		
Joe	1	Electrical				1		See Next Page	
Joe	2	Lighting			1				
Joe/Tim	3	Equipment on Roof			1				
Tim	4	Ventalation Equipment			1				
	5	Gutters & Downspouts			1				
	6	Roof Conditions			1				
Warren	7	Roadways & Parking Lots			1				
Warren	8	Sidewalks			1				
Warren	9	Playground/Field Equipment		1					
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors			1				
Mike	12	Walls			1				
Bill	13	Air Conditioning (where app)			1				
Bill/Brian	14	Boilers/Water Heaters		1					
Brian	15	Plumbing			1				
Dave	16	Exterior Cleanliness			1				
Dave	17	Interior Cleanliness			1				
Dave/Matt	18	Exterior Conditions			1				
Dave/Matt	19	Site Conditions			1				
Dave/Matt	20	Ceilings				1			
Dave/Matt	21	Floors				1			
Dave/Matt	22	Exterior Structure Conditions				1			
Matt	23	Interior Climate Conditions				1			
Matt	24	Fire & Safety Equipment			1				
Total Category Items			0	3	16	5	0	0	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			0	255	1200	325	0	0	
Total all Categories			1780	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			74.2	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Hickory Environmental Education Center

Heat pump needs replaced.

Pave parking lot, bus loop, kitchen entrance.

Girls dorm needs renovated.

Main hall needs HVAC upgrade.

Boys dorms need upgraded.

Parking needs updated to meet ADA guidelines.

Paving.

Pool needs ADA lift.

Convert pool filtration system to salt water.



## IV.

ENROLLMENT DATA  
SCHOOL POPULATION, TRENDS, AND PROJECTIONS

Geographically, Garrett County is divided on a north-south basis by the bridge which crosses Deep Creek Lake on Route 219. The major portion of the resident population is found in the southern portion of the county (i.e., election districts 1, 4, 7, 8, 10, 13, 14, and 16).

In terms of school attendance, the southern region contains Southern High School (Grades 9-12) which is fed by Southern Middle School (Grades 6-8), one K-5 elementary school and two PK-5 elementary schools. One additional southern area school (Swan Meadow) is actually a K-8 school. The northern region has Northern High School (Grades 9-12) which is fed by Northern Middle School (Grades 6-8) and four PK-5 elementary schools. Effective with the 2010-11 school year, students were no longer permitted to attend Allegany County Schools on a phase out procedure. Students currently enrolled in Allegany County in grades 6-11 and their siblings were permitted to continue through graduation. Additionally, a few other currently and future enrolled students and siblings that live in isolated areas where bus service to a Garrett County School is not feasible, will be approved to attend Allegany County Schools on an individual basis.

As illustrated on page 65, student population has experienced a slow, but consistent, decline during the past years. The county-wide projections, as developed by Maryland Department of Planning, reflect a fairly steady student enrollment for the next several years. (see page 66).

The current school enrollments by grade level are listed on pages 67 – 78. Page 79 reflects the county wide enrollment projections by grade. These projections were developed by our local county staff and provide comparative enrollment numbers for each school based upon the Maryland Office of Planning county-wide projections.

However, due to the loss of 641 students in the last 10 years, and the loss of state aid and local budget reductions, the administration and board have completed their review the number of elementary schools that can be supported in the future. The Board voted to close the Bloomington Elementary School effective for the 2011-12 school year. In 2012, the Board voted to close the Dennett Road and Kitzmiller Elementary Schools, effective for the 2012-2013 school year.

In 2013 the Board approved a plan to conduct a detailed elementary school facilities needs assessment and master plan. This plan included a school facilities data review, facility condition and needs assessments, educational adequacy appraisal, enrollment vs. capacity, and transportation analysis. The Board of Education recently hired a consultant to facilitate an updated study. That study will be reported to the Board at their regular meeting on November 12, 2019. The Facilities Master Plan provides the necessary information for developing a long-term strategy for the Garrett County Public School System.

**Garrett County**

**Public School Historical Enrollments 2009 - 2019**

<b>Grades</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Kindergarten	312	302	288	323	263	275	288	239	277	254	268
Elementary Special	0	0	0	0	0	0	0	0	0	0	0
Other Ungraded	0	0	0	0	0	0	0	0	0	0	0
<b>1</b>	314	312	313	282	295	262	267	285	250	279	257
<b>2</b>	267	305	296	302	277	293	260	253	280	263	280
<b>3</b>	290	275	304	294	299	286	297	273	255	286	257
<b>4</b>	319	287	275	307	294	298	275	297	273	253	280
<b>5</b>	315	316	281	279	292	306	299	281	301	278	263
<b>6</b>	318	311	311	290	277	292	305	301	283	301	289
<b>7</b>	300	311	312	313	285	272	293	301	305	294	304
<b>8</b>	338	299	312	312	314	276	277	295	295	300	289
<b>9</b>	353	355	293	317	313	307	267	290	313	311	301
<b>10</b>	345	317	321	263	303	302	287	263	272	298	287
<b>11</b>	377	336	316	326	258	290	287	281	267	278	284
<b>12</b>	341	364	324	310	316	251	280	279	279	267	270
Secondary Special	0	0	0	0	0	0	0	0	0	0	0
Other Secondary Ungraded	0	0	0	0	0	0	0	0	0	0	0
<b>Elementary Ungraded + (K-5)</b>	1,817	1,797	1,757	1,787	1,720	1,720	1,686	1,628	1,636	1,613	1,605
<b>(6-8)</b>	956	921	935	915	876	840	875	897	883	895	882
<b>(9-12)</b>	1,416	1,372	1,254	1,216	1,190	1,150	1,121	1,113	1,131	1,154	1,142
<b>(6-12) + Secondary Ungraded</b>	2,372	2,293	2,189	2,131	2,066	1,990	1,996	2,010	2,014	2,049	2,024
<b>Total School Enrollment</b>	<b>4,189</b>	<b>4,090</b>	<b>3,946</b>	<b>3,918</b>	<b>3,786</b>	<b>3,710</b>	<b>3,682</b>	<b>3,638</b>	<b>3,650</b>	<b>3,662</b>	<b>3,629</b>

Data prepared by Maryland Department of Planning

**Garrett County**

**Public School Enrollment Historical 2019 and Projected 2020 - 2029**

<b>Grades</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
Kindergarten	268	280	290	280	250	280	280	280	280	280	280
Elementary Special	0	0	0	0	0	0	0	0	0	0	0
Other Ungraded	0	0	0	0	0	0	0	0	0	0	0
<b>1</b>	257	260	280	290	280	250	280	280	280	280	280
<b>2</b>	280	260	260	280	290	280	250	280	280	280	280
<b>3</b>	257	280	260	270	290	290	280	260	280	280	280
<b>4</b>	280	260	280	260	270	280	290	280	250	280	280
<b>5</b>	263	290	260	290	260	270	290	300	290	260	290
<b>6</b>	289	270	290	270	290	270	280	300	300	290	260
<b>7</b>	304	290	270	290	270	300	270	280	300	300	300
<b>8</b>	289	300	290	270	290	270	290	270	280	300	300
<b>9</b>	301	300	310	300	280	300	280	310	280	290	310
<b>10</b>	287	290	290	300	290	270	290	260	290	270	270
<b>11</b>	284	290	290	290	300	290	260	290	260	290	260
<b>12</b>	270	280	280	280	280	290	280	260	280	260	290
Secondary Special	0	0	0	0	0	0	0	0	0	0	0
Other Secondary Ungraded	0	0	0	0	0	0	0	0	0	0	0
<b>Elementary Ungraded + (K-5)</b>	1,605	1,630	1,630	1,670	1,640	1,650	1,670	1,680	1,660	1,660	1,690
<b>(6-8)</b>	882	860	850	830	850	840	840	850	880	890	860
<b>(9-12)</b>	1,142	1,160	1,170	1,170	1,150	1,150	1,110	1,120	1,110	1,110	1,130
<b>(6-12) + Secondary Ungraded</b>	2,024	2,020	2,020	2,000	2,000	1,990	1,950	1,970	1,990	2,000	1,990
<b>Total School Enrollment</b>	<b>3,629</b>	<b>3,650</b>	<b>3,650</b>	<b>3,670</b>	<b>3,640</b>	<b>3,640</b>	<b>3,620</b>	<b>3,650</b>	<b>3,650</b>	<b>3,660</b>	<b>3,680</b>

All projected figures rounded to nearest ten  
 Totals are sum of rounded enrollments by grade  
 Projections prepared by Maryland Department of Planning

EFMP 6/20

IAC/PSCP FORM 101.2

**FTE ENROLLMENT PROJECTIONS BY GRADE**LEA: GARRETT COUNTY6/30/2020SCHOOL: ACCIDENT ELEMENTARY SCHOOLENROLLMENTS AS OF SEPTEMBER  
30TH

	2019
PRE-K	37
KINDERGARTEN	38
1st	42
2nd	44
3rd	40
4th	39
5th	41
6th	
7th	
8th	
9th	
10th	
11th	
12th	
SP ED*	
TOTAL	281

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.



EFMP 6/20

IAC/PSCP FORM 101.2

**FTE ENROLLMENT PROJECTIONS BY GRADE**LEA: GARRETT COUNTY6/30/2020SCHOOL: BROAD FORD ELEMENTARY SCHOOLENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	67
KINDERGARTEN	94
1st	81
2nd	77
3rd	85
4th	99
5th	79
6th	
7th	
8th	
9th	
10th	
11th	
12th	
SP ED*	
TOTAL	582

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

EFMP 6/20

IAC/PSCP FORM 101.2

**FTE ENROLLMENT PROJECTIONS BY GRADE**LEA: GARRETT COUNTY6/30/2020SCHOOL: CRELLIN ELEMENTARY SCHOOLENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	
KINDERGARTEN	20
1st	23
2nd	30
3rd	18
4th	22
5th	22
6th	
7th	
8th	
9th	
10th	
11th	
12th	
SP ED*	
<b>TOTAL</b>	<b>135</b>

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

FTE ENROLLMENT PROJECTIONS BY GRADE

LEA: GARRETT COUNTY

6/30/2020

SCHOOL: FRIENDSVILLE ELEMENTARY SCHOOL

ENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	20
KINDERGARTEN	20
1st	15
2nd	26
3rd	23
4th	16
5th	22
6th	
7th	
8th	
9th	
10th	
11th	
12th	
SP ED*	
TOTAL	142

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

EFMP 6/20

IAC/PSCP FORM 101.2

**FTE ENROLLMENT PROJECTIONS BY GRADE**LEA: GARRETT COUNTY6/30/2020SCHOOL: GRANTSVILLE ELEMENTARY SCHOOLENROLLMENTS AS OF  
SEPTEMBER 30TH

	ACTUAL
	2019
PRE-K	21
KINDERGARTEN	27
1st	30
2nd	30
3rd	26
4th	28
5th	26
6th	
7th	
8th	
9th	
10th	
11th	
12th	
SP ED*	
<b>TOTAL</b>	<b>188</b>

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.



FTE ENROLLMENT PROJECTIONS BY GRADE

LEA: GARRETT COUNTY

6/30/2020

SCHOOL: ROUTE 40 ELEMENTARY SCHOOL

ENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	21
KINDERGARTEN	17
1st	20
2nd	15
3rd	19
4th	15
5th	26
6th	
7th	
8th	
9th	
10th	
11th	
12th	
SP ED*	
TOTAL	133

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

FTE ENROLLMENT PROJECTIONS BY GRADE

LEA: GARRETT COUNTY

6/30/2020

SCHOOL: SWAN MEADOW SCHOOL

ENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	
KINDERGARTEN	4
1st	7
2nd	4
3rd	11
4th	8
5th	7
6th	7
7th	7
8th	4
9th	
10th	
11th	
12th	
SP ED*	
TOTAL	59

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

EFMP 6/20

IAC/PSCP FORM 101.2

**FTE ENROLLMENT PROJECTIONS BY GRADE**LEA: GARRETT COUNTY6/30/2020SCHOOL: YOUGH GLADES ELEMENTARY SCHOOL**ENROLLMENTS AS OF  
SEPTEMBER 30TH**

	2019
PRE-K	39
KINDERGARTEN	48
1st	39
2nd	54
3rd	35
4th	53
5th	40
6th	
7th	
8th	
9th	
10th	
11th	
12th	
SP ED*	
<b>TOTAL</b>	<b>308</b>

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

FTE ENROLLMENT PROJECTIONS BY GRADE

LEA: GARRETT COUNTY

6/30/2020

SCHOOL: NORTHERN MIDDLE SCHOOL

ENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	
KINDERGARTEN	
1st	
2nd	
3rd	
4th	
5th	
6th	117
7th	122
8th	118
9th	
10th	
11th	
12th	
SP ED*	
TOTAL	357

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.



EFMP 6/20

IAC/PSCP FORM 101.2

**FTE ENROLLMENT PROJECTIONS BY GRADE**LEA: GARRETT COUNTY6/30/2020SCHOOL: SOUTHERN MIDDLE SCHOOLENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	
KINDERGARTEN	
1st	
2nd	
3rd	
4th	
5th	
6th	165
7th	175
8th	167
9th	
10th	
11th	
12th	
SP ED*	
TOTAL	507

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

EFMP 6/20

IAC/PSCP FORM 101.2

**FTE ENROLLMENT PROJECTIONS BY GRADE**LEA: GARRETT COUNTY6/30/2020SCHOOL: NORTHERN HIGH SCHOOLENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	
KINDERGARTEN	
1st	
2nd	
3rd	
4th	
5th	
6th	
7th	
8th	
9th	123
10th	117
11th	109
12th	92
SP ED*	
TOTAL	441

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

EFMP 6/20

IAC/PSCP FORM 101.2

**FTE ENROLLMENT PROJECTIONS BY GRADE**LEA: GARRETT COUNTY6/30/2020SCHOOL: SOUTHERN HIGH SCHOOLENROLLMENTS AS OF  
SEPTEMBER 30TH

	2019
PRE-K	
KINDERGARTEN	
1st	
2nd	
3rd	
4th	
5th	
6th	
7th	
8th	
9th	178
10th	170
11th	175
12th	178
SP ED*	
<b>TOTAL</b>	<b>701</b>

\* If not included above.

This form should be used for county-wide and/or individual school projections by grade by year.

## FTE ENROLLMENT PROJECTIONS BY GRADE

LEA: GARRETT COUNTY6/30/2020SCHOOL: COUNTY-WIDE

	ENROLLMENTS AS OF SEPTEMBER 30TH						
	ACTUAL	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 10
	2019	2020	2021	2022	2023	2024	2029
PRE-K	205						
KINDERGARTEN	268	280	290	280	250	280	280
1st	257	260	280	290	280	250	280
2nd	280	260	260	280	290	280	280
3rd	257	280	260	270	290	290	280
4th	280	260	280	260	270	280	280
5th	263	290	260	290	260	270	290
6th	289	270	290	270	290	270	260
7th	304	290	270	290	270	300	300
8th	289	300	290	270	290	270	300
9th	301	300	310	300	280	300	310
10th	287	290	290	300	290	270	270
11th	284	290	290	290	300	290	260
12th	270	280	280	280	280	290	290
SP ED*							
TOTAL**	3629	3650	3650	3670	3640	3640	3680

\* If not included above.

\*\* Does not include Pre-K students.

This form should be used for county-wide and/or individual school projections by grade by year.

The "Actual" column is for the actual enrollments the previous Fall. The remaining columns are the projected enrollments for the next five years and the tenth year. The 10th year is optional for individual school projections.



## V.

## AN ANALYSIS OF FACILITY UTILIZATION AND NEEDS

In comparing the existing capacity of our schools to projected enrollments system wide, there is no need for additional capacity projects in the near future. In fact, there is available capacity in many of our schools to absorb additional enrollment. Due to our loss of enrollment over the past 10 years and subsequent loss of funding, the administration continues to monitor elementary enrollment and the future facility needs. Bloomington Elementary School was closed at the beginning of calendar year 2011-2012. Dennett Road and Kitzmiller Elementary schools were closed at the beginning of the 2012-2013 school year.

In 2013 the Board approved a plan to conduct a detailed elementary school facilities needs assessment and master plan. This plan included a school facilities data review, facility condition and needs assessments, educational adequacy appraisal, enrollment vs. capacity, and transportation analysis. The Facilities Master Plan provided the necessary information for developing a long-term strategy and plan for the Garrett County Public School System. Portions of the plan were implemented in the 2014 /2015 school year to alleviate overcrowding issues at several elementary schools. The plan included redistricting the southern area of the county and adding eight (8) portable classrooms to Broad Ford Elementary for the 2015-2016 school year.

The Southern Middle School renovation project has been suspended indefinitely due to the lack of local funding from the Garrett County Commissioners. However, three systemic renovation projects were completed in 2017 – 2018 for Southern Middle School: Complete Roof Replacement; Fire Alarm Replacement; Sanitary Line Replacement. Additional improvements are being evaluated.

## VI.

## APPENDIX

A. Economics Facts	82
B. 2018 Employment/Labor Availability/Hourly Wage Rates/Major Employers	83
C. 2013-2017 Personal Income/Education	84
D. General Information/Transportation/Utilities	85
E. Transportation Policies	86-88
F. Comparison of State Rated Capacity	89
G. Former School Properties	90
H. Garrett County Map with School Locations/Boundary lines	91a-c
I. Neighborhood/Community Designation	92
J. Administrative Policy 940, Closing of Schools	93-94
K. Form 101.3, Facility Needs Summary	95
L. Policy & Procedures - School Attendance Area	96-98
M. Equal Opportunity	99
N. Maryland Department of Planning Correspondence, Dated 4/10/20	100-104
O. Enrollment Projection Correspondence to MDP, Dated 5/18/20	105-106
P. Maryland Department of Planning Correspondence, Dated 4/3/20	107-108
Q. Annual Facility Inventory Update Assurance - IAC/PSCP Form 101.4	109-110
R. Garrett County Planning & Zoning Correspondence, Dated 5/13/20	111
S. Maryland Department of Planning Correspondence, Dated	112

## GARRETT COUNTY, MARYLAND BRIEF ECONOMIC FACTS

Garrett County is a progressive community that welcomes business. The westernmost county in Maryland, Garrett offers a central location to local major markets, interstates, available community-owned business parks, one of Maryland's best K-12 school systems, a variety of housing options, and an excellent workforce.

The Department of Economic Development works to attract, retain, and expand businesses to the area. The county's workforce, location, and affordable community-owned business parks have attracted some of the best businesses that Maryland has to offer. Garrett is an attractive location for manufacturing, distribution, back office, call center, energy, agricultural, and recreation firms.

The county public school system consistently ranks as one of Maryland's best. The STEM curriculum in both the public schools and Garrett College prepares graduates for career achievement and skilled local jobs. The Garrett County Scholarship Program puts post-secondary education within reach of area high school students and their families and provides an opportunity for all students to achieve higher education credentials.

Garrett County is a designated HUBZone (Historically Under-utilized Business) by the U.S. Small Business Administration, and is home to the Garrett Information Enterprise Center, supporting small technology businesses since 2002. Major employers include Beitzel Corporation, ClosetMaid, Pillar Innovations, Phenix Technologies, and Garrett Container Systems.

LOCATION		POPULATION DISTRIBUTION (2018)		
DRIVING DIST. FROM OAKLAND		Age	Number	Percent
Atlanta, GA	620 mi.	Under 5	1,452	5.0
Baltimore, MD	181 mi.	5 – 19	4,556	15.6
Chicago, IL	541 mi.	20 – 44	7,996	27.4
Columbus, OH	227 mi.	45 – 64	8,635	29.6
New York, NY	343 mi.	65 and over	6,524	22.4
Philadelphia, PA	268 mi.	Total	29,163	100.0
Pittsburgh, PA	92 mi.			
Richmond, VA	220 mi.			
Washington, DC	159 mi.			

*Median Age: 46.6 years  
MD Department of Planning; U.S. Bureau of the Census*

### POPULATION

Year	G.C. Households	G.C. Population	*Western MD	Maryland
2000	11,476	29,846	236,699	5,296,486
2010	12,057	30,097	252,614	5,773,552
2020**	12,383	30,300	261,250	6,141,900

\*Represents Allegany, Garrett, and Washington Counties

\*\*Projections

Selected places population (2013-2017): Mountain Lake Park, 2,242; Oakland, 1,744; Grantsville, 786; Loch Lynn Heights, 506; Friendsville, 577  
U.S. Bureau of the Census; Maryland Department of Planning



EMPLOYMENT (2018, by Place of Work)

	Estab- lishments	Annual Average Employment	Employment %	Average Weekly Wage
<b>Government Sector</b>	<b>64</b>	<b>1,713</b>	<b>14.5</b>	<b>\$787</b>
Federal Government	12	69	0.6	1,145
State Government	6	261	2.2	792
Local Government	46	1,385	11.7	769
<b>Private Sector</b>	<b>863</b>	<b>10,118</b>	<b>85.5</b>	<b>663</b>
Nat'l Resources and Mining	35	330	2.8	1,235
Construction	153	935	7.9	891
Manufacturing	47	1,008	8.5	790
Trade, transp., & Utilities	214	2,567	21.7	591
Information	9	151	1.3	615
Financial activities	52	535	4.5	614
Prof. & business services	114	851	7.2	850
Education & health services	78	1,756	14.8	705
Leisure & hospitality	105	1,694	14.3	337
Other Services	52	287	2.4	694
<b>TOTAL</b>	<b>92</b>	<b>11,830</b>	<b>100.0</b>	<b>681</b>
<i>Includes civilian employment only</i>				
<i>Maryland Department of Labor, Office of Workforce Information and Performance</i>				

LABOR AVAILABILITY (By place of residence)

Civilian Labor Force (2018 avg.):	County	Labor Mkt. Area*
Total Civilian Labor Force	15,410	96,288
Employment	14,673	91,272
Unemployment	737	5,016
Unemployment Rate	4.8%	5.2%
<i>Residents commuting outside</i>		
The County to work (2013-2017):	3,497	25.5%
<i>Employment in selected occupations (2013-2017)</i>		
Management, business, science and arts	4,713	33.8%
Service	2,434	17.5%
Sales and Office	2,625	18.8%
Production, transp. & Mater. moving	1,871	13.4%

\*Garrett and Allegany counties, MD, Preston Co., WV  
And Somerset Co., PA

MAJOR EMPLOYERS (2018)

Employer	Product/Service	Employment
Garrett Regional Medical Center	Medical services	502
Beitzel/Pillar	Industrial construction	403
ClosetMaid	Storage, shelving products	232
Garrett College	Higher education	225
Wisp Resort*	Four-season resort	200
First United	Financial services	192
Goodwill Retirement Comm.	Nursing care	190
Garrett County Comm. Action	Social advocacy	180
Arrowhead	Cinema, deli, restaurant	156
Appalachian Parent Assn.	Services for the disabled	150
Total Biz Fulfillment	Order fulfillment	134
Phenix Technologies	High voltage testing equip.	115
Garrett Container Systems	Alum. shipping containers	115
Global Hardwoods	Hardwood lumber	100
Savage Industries	Freight trucking	80
Fechheimer	Uniforms	75
Morningstar	IT admin support	67
GCC Technologies	Technology services	61
Hugh Umbel Companies	Retail; Construction	56
Simon Pearce	Hand-blown glass	55

\*Employment increases to approximately 600 during winter ski season

HOURLY WAGE RATES (2018)

Selected Occupations:	Median	Entry	Experi- enced
Accountants	\$26.50	\$17.82	\$36.06
Bookkeeping/ accounting clerks	17.55	12.00	20.57
Computer systems analysts	31.58	19.60	42.19
Customer service representatives	14.04	10.96	16.91
Electrical Engineers	47.37	29.34	56.14
Elect. Eng. Tech.	31.12	22.26	37.02
Freight, stock and material movers, hand	15.30	11.74	18.05
Industrial truck opers.	17.91	14.17	21.88
Inspectors, testers, Sorters	20.00	13.69	22.70
Machinists	19.77	13.82	24.64
Maint. Workers, mach.	24.25	17.73	27.88
Network support specialists	22.26	13.45	29.06
Packing/Filling Machine Operators	17.41	12.84	22.29
Secretaries	16.48	11.27	19.74
Shipping/receiving clerks	16.08	11.89	19.52
Team assemblers	13.40	10.87	16.34

Wages are an estimate of what workers might expect to receive in Western Maryland (Allegany, Garrett and Washington counties) and may vary by industry, employer and locality.



**PERSONAL INCOME**

Per Capita Personal Income (2013 – 2017)

Garrett County	\$26,303
Maryland	\$39,070
U. S.	\$31,177

Total Personal Income (millions)

Garrett County	\$749
Maryland	\$226,495
U. S.	\$9,658,475

*U. S. Bureau of the Census*

**EDUCATION**

Educational Attainment – Age 25 & Over (2013 – 2017)

High School Graduate or Higher	89.1%
Bachelor’s Degree or Higher	19.6%

Public Schools

Number:	7 Elementary
	2 Middle
	1 Elementary/Middle Combined
	2 High

Enrollment: 3,629 (K – 12) (Sept. 2019)

Cost Per Pupil: \$15,308 (FY 2019)

Students per Teacher: 12.1 (FY 2019)

High School Graduates: 244 (June 2019)

Nonpublic Schools

Number: 4 (May 2019)

Higher Education (2018)	Enrollment	Degrees
2-year Institution		
Garrett College	658	107

Frostburg State University, a University System of Maryland institution with an undergraduate and graduate enrollment of over 5,300 students, is located in adjacent Allegany County.

**GOVERNMENT**

- County Seat: Oakland
- Government: Three commissioners elected for four-year terms; commissioner form of government limits county legislative power to areas authorized by the General Assembly.
- Website: [www.garrettcounty.org](http://www.garrettcounty.org)

**TRANSPORATION**

- Highways: MD Routes 135 and 495; U. S. Routes 40, 50 and 219; Interstate-68; easy access to Interstates 70, 79 and 81.
- Rail: CSX Transportation
- Truck: 131 local and long-distance trucking establishments in Western Maryland; major companies include Pitt Ohio Express, Overnite Transportation Company, Larry Wagner Trucking, Jones Trucking, Marple Trucking, and R & R Trucking.
- Water: Served by the Port of Baltimore, a leading U. S. automobile and break-bulk port; closest Atlantic port to major midwestern population and manufacturing centers; port for Royal Caribbean and Carnival Cruise Lines; seven public terminals, including the state-of-the-art Intermodal Container Transfer Facility and the Cruise Maryland Terminal; 190 miles from Oakland.
- Air: Charter service at Garrett County Airport near Deep Creek Lake; runway open 24/7; 5,000-foot runway with parallel taxiway; new terminal building is handicap-accessible and includes a pilots' lounge, snack room, and lobby area; scheduled services at Morgantown, West Virginia (40 miles from Oakland) and Pittsburgh International Airport (100 miles from Oakland).

**UTILITIES**

- Electricity: Potomac Edison and Somerset Rural Electric Cooperative (SREC); customers of investor-owned utilities and major cooperatives may choose their electric supplier.
- Gas: Natural gas is supplied by Columbia Gas of Maryland, Inc.; customers may choose their gas supplier
- Water: Municipal systems in Accident, Grantsville and Oakland; county maintains water systems in many other towns/areas.
- Sewer: Municipal systems in Accident, Grantsville, Loch Lynn Heights, Mt. Lake Park and Oakland; county maintains systems in many other towns/areas.
- Telecom-  
munications: Verizon Maryland is the largest provider and offers a full range of services including local, Frame Relay, SMDS, ISDN and DSL (in some areas); ProCom Mountain Communications provides local, long distance, VoIP, broadband and internet; additional providers include Comcast and Shentel.



Book	Policies
Section	E: Support Services
Title	Communication of Student Transportation Policies and Procedures
Code	EEC
Status	Active
Adopted	March 14, 1985
Last Revised	October 9, 2018
Last Reviewed	October 9, 2018

#### A. Purpose

The Board of Education identifies the communication methods GCPS Student Transportation Policies and Procedures which are made available to parents, students, school administrators, school staff, school bus contractors and the public.

#### B. Policy Statement

The Board of Education recognizes the importance of communicating all policies and procedures regarding student transportation in order to provide a safe, efficient, and economical service for the school system.

#### C. Responsibilities and Methods

It is the responsibility of the Director of Transportation to update the information when there are changes to federal, state or local laws, GCPS policies and procedures, or when necessary to insure safety.

The methods to do so will include the GCPS website, calendar, and the student handbook. Social media, newsletters, instructional programs, meetings, assemblies, local radio stations, and school messenger services will be utilized as needed.



Book	Policies
Section	E: Support Services
Title	Student Transportation
Code	EEA
Status	Active
Legal	<p>COMAR 11.19.01 - 11.10.08</p> <p>COMAR 13A.06.07</p> <p>§2–205 of the Annotated Code of Maryland, Education Article</p> <p>§5–205 of the Annotated Code of Maryland, Education Article</p> <p>§8–410 of the Annotated Code of Maryland, Education Article</p> <p>USDOT - 49 CFR Part 40</p>
Adopted	February 17, 1974
Last Revised	October 9, 2018
Last Reviewed	October 9, 2018

**A. Purpose**

This policy provides the parameters for the student transportation service for Garrett County Public Schools.

**B. Policy Statement or Position**

The Board of Education operates a school bus transportation service by contracting with local school bus contractors students to and from school each day along with field trips, extra and co-curricular activities, and athletic events.

The rate of payment will be established each year and payments for transportation services rendered will be paid in accordance with the school bus contract table of rates.

Bus contractors are responsible for the safe operation of their school buses and must comply with the school bus contract along with all applicable federal, state, and local laws, regulations, standards, GCPS policies and procedures, and specifications, including but not limited to:

- A. Specifications for school bus design and equipment
- B. Inspection of buses
- C. Qualifications and examinations of bus drivers
- D. Driving regulations
- E. Maintaining and submitting required documentation
- F. Insurance coverage

The Board of Education shall provide liability, property damage, and personal injury insurance on contractor-owned vehicles.

Funding for the pupil transportation program are provided through a grant by the State of Maryland and local funds.



**C. Responsibilities and Methods**

The Director of Transportation, working in conjunction with the bus contractors, the Superintendent of Schools, school system administration and staff, will be responsible for establishing bus schedules, routes, stops, and all other matters relative to the transportation services.

The Director of Transportation will ensure that all student transportation services are provided in accordance with all federal, state, and local laws, regulations, standards, GCPS policies and procedures, and specifications.

A Comparison of  
State Rated Capacity and Student Enrollment (9/30/19)  
Garrett County Board of Education

<b>Elementary</b>	<b>State Rated Capacity</b>	<b>9/30/19 Enrollment *</b>	<b>Utilizing (%)</b>
Accident	327	281	85.93%
Broad Ford	506	582	115.02%
Crellin	137	135	98.54%
Friendsville	294	142	48.30%
Grantsville	294	188	63.95%
Route 40	190	133	70.00%
Swan Meadow (1-8)	91	59	64.84%
Yough Glades	334	308	92.22%
<b>Middle</b>			
Northern Middle	742	357	48.11%
Southern Middle	828	507	61.23%
<b>High</b>			
Northern	903	441	48.84%
Southern	1450	701	48.34%
	6096	3834	62.89%

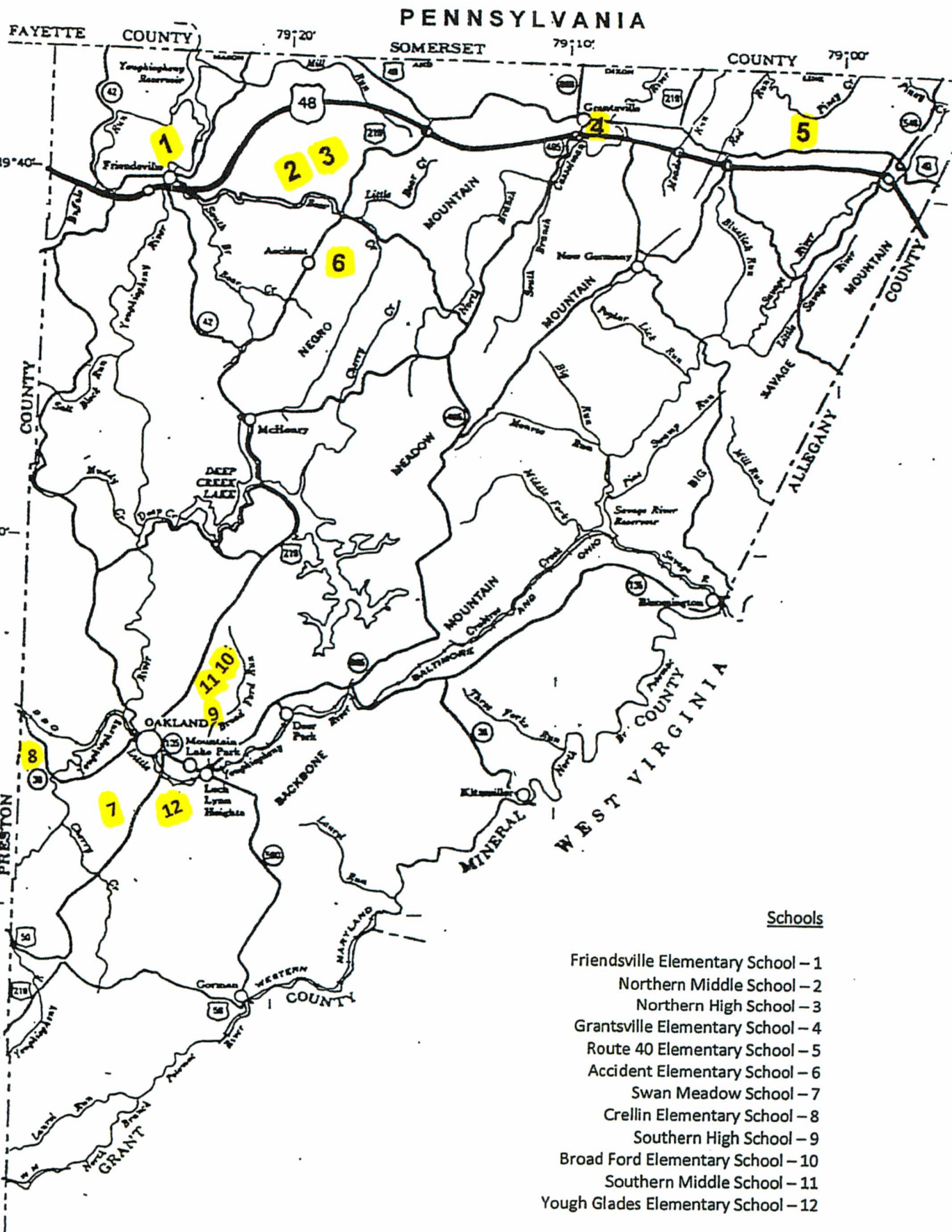
\* Includes Pre-K students

FORMER SCHOOL PROPERTIES

Inventory of former school properties no longer used to house students but are still owned by the Board of Education.

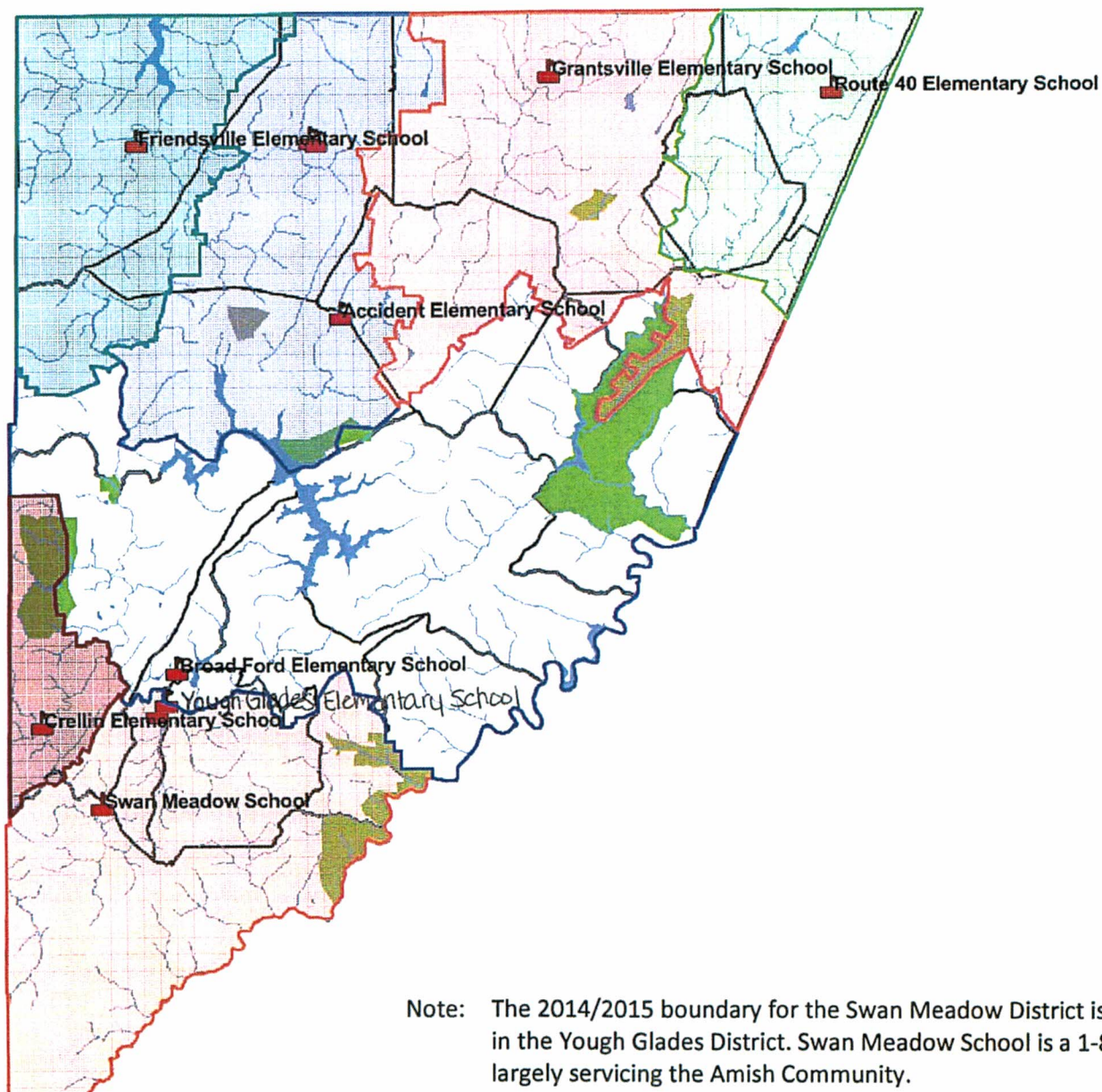
Facilities:

Dennett Road Elementary School  
770 Dennett Road  
Oakland, Maryland 21550



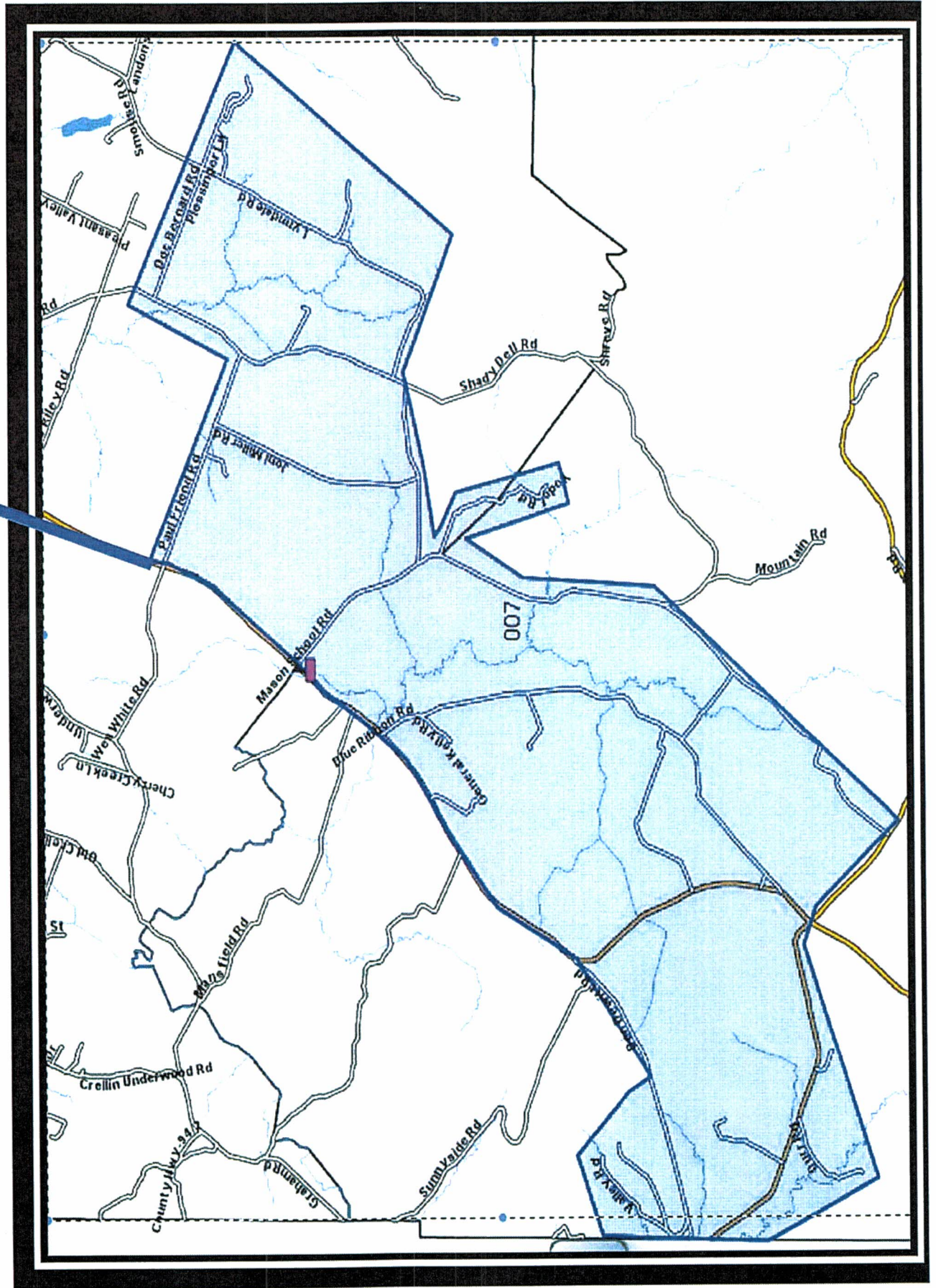


## GCPS Existing Boundaries





# Proposed 2014-15 Boundary for Swan Meadow District



NEIGHBORHOOD/COMMUNITY DESIGNATION

Existing/proposed school neighborhood/community designation as an area that: (a) has stabilized, (b) is targeted for revitalization, (c) is a growth area, or (d) is a non-growth area.

Accident Elementary School	Stabilized area
Broad Ford Elementary	Stabilized area
Crellin Elementary School	Stabilized area
Friendsville Elementary School	Stabilized area
Grantsville Elementary School	Stabilized area
Northern High School	Stabilized area
Northern Middle School	Stabilized area
Route 40 Elementary School	Stabilized area
Southern High School	Stabilized area
Southern Middle School	Stabilized area
Swan Meadow School	Stabilized area
Yough Glades Elementary School	Stabilized area

GARRETT COUNTY BOARD OF EDUCATION  
Oakland, Maryland 21550

## CLOSING OF SCHOOLS

Board Policy

In accordance with 13A.02.09 of the Regulations of the State Board of Education, the Garrett County Board of Education hereby adopt the following policy/procedures to be used in making decisions on school closings.

1. Review by Advisory Group

Whenever a school is being considered for closing, the Superintendent shall form an Advisory Group made up of staff members and members of the public selected by the Superintendent to investigate the report to the Superintendent the advantages and disadvantages of closing the school.

2. Items to Be Considered

The investigation shall, be a minimum, consider the report on the impact of the proposed closing on the following factors:

- A. Student enrollment trends.
- B. Age or condition of school buildings.
- C. Transportation.
- D. Educational programs
- E. Racial composition of the student body.
- F. Financial considerations.
- G. Student relocations.
- H. Impact on the community in the geographic attendance area of the schools proposed to be closed and school or schools to which students will be relocated.
- I. Such other factors enumerated by the Superintendent or which the Advisory Group finds to be relevant.

3. Public Hearing

A public hearing shall be conducted prior to any final decision by the Board to close a school. This hearing shall give concerned citizens an opportunity to submit their views orally or to submit written testimony or data on the proposed school closing.



4. Notice

Adequate notice shall be given to parents and guardians of students in attendance at all schools that are being considered for closure and at the school or schools to which the students will be relocating. This notice shall consist of the following:

A. Letters shall be mailed or otherwise sent to such parents and/or guardian advising them that such school is being considered for closure; the date, time, and place of the public hearing; and the time limit on the submission of oral or written testimony.

B. Written notice of the public hearing containing the information described in 4A shall be advertised in at least two (2) newspapers having general circulation in the geographic attendance area of the school or schools to be considered for closure and the school or schools to which students would be relocating if closure occurs.

C. The newspaper advertisement shall appear at least two (2) weeks in advance of the public hearing to be held on the proposed school closing.

D. The newspaper advertisement shall include the procedure to be followed by the Board of Education in making its final decision.

5. Decision by the Board

A. The Board shall make and announce its final decision in a public session and such decision shall be in writing.

B. The final decision of the Board of Education to close a school shall be based upon a consideration of such factors as the Board of Education finds to be relevant in arriving in its decision including, but not limited to, those factors set forth in Section 2A through H above. The Board shall consider the recommendations of the Superintendent and the Advisory Group.

C. The final decision shall include the rationale for the school closing and shall address the impact of the closing on the factors the Board believes relevant to its decision. Such factors shall include, but shall not be limited to, those factors set forth in Section 2A through H above.

D. Except in cases of an emergency where the decision to close a school must be made due to unforeseen circumstances, the decision of the Board to close a school shall be made at least ninety (90) days before the date the school is scheduled to close but not later than April 30 of any school.

E. Letters shall be mailed or otherwise promptly sent concerning the final decision of the Board to the community in the geographic attendance area of the school proposed to be closed and the school or schools to which the students will be relocated.

F. The final decision of the Board shall include a notification that the decision of the Board may be appealed to the State Board of Education by filing a written appeal with the State Board within thirty (30) days of the announcement of the Board's decision.

FACILITY NEEDS SUMMARY WILL BE INSERTED IN FALL WHEN WE SUBMIT CIP



Book: GCPS Policies  
Section: J - Students  
Title: School Attendance Areas  
Number: JC  
Status: Active  
Legal: Annotated Code of Maryland – Education: § 4-101 and 4-109  
Last Revised: 4/8/2014  
Last Reviewed: 4/8/2014

Garrett County Board of Education is responsible for maintaining a system of public schools that is designed to provide educational opportunities for all children. Therefore, the Garrett County Board of Education shall have the authority to establish public schools, subject to the bylaws, rules, and regulations of the Maryland State Board of Education.

Pursuant to Section 4-109 of the Education Article, Annotated Code of Maryland, provides that:

With the advice of the County Superintendent, the County Board [of Education] shall determine the geographic attendance area for each school established under this section.

The Garrett County Board of Education with the advice of the Superintendent is responsible for determining the geographical attendance area of each public school.



Book: GCPS Procedure

Section: J - Students

Title: School Attendance Areas

Number: JC

Status: Active

Legal: Annotated Code of Maryland – Education: § 4-101 and 4-109

Last Revised: 4/8/2014

Last Reviewed: 4/8/2014

#### Boundary Line Adjustments:

The comparison of student enrollment and enrollment projections to school capacities depicts whether the capacity will be adequate or inadequate. When the number reflects that a school or group of schools will be approaching inadequate or will be inadequate in a projected year, boundary line adjustments may be considered.

The Superintendent will appoint a staff committee to develop alternatives and recommendations. The following factors will be used to consider boundary adjustments. The county shall be divided into appropriate school attendance areas by the Board guided, at minimum, by the following factors:

1. State and local rated capacity
2. Impact on educational program quality
3. Student enrollment trends
4. Age or condition of school buildings
5. Changing capacity based on planned use of the school
6. Financial considerations
7. Transportation factors
8. Community impact
9. Geographic location of each school in relationship to the surrounding population areas
10. Opening a new school or the necessity to close a school



11. Socio-economic composition of affected schools
12. Racial composition of student body
13. Landmarks and natural disaster consequences
14. Other criteria deemed appropriate

While factors appropriate to each option will be considered, it is impractical to reconcile each and every boundary line with each and every factor. The list is not considered to be all-inclusive and does not insinuate level of importance.

The committee shall present the recommendations to the public at a public meeting. The public will be provided with an opportunity to provide input at the public meeting. Written correspondence may be submitted subject to timelines established by the Superintendent.

The Superintendent's committee shall develop its recommendations and present the recommendations to the Board of Education at a public meeting. The recommendation shall portray the areas affected and the location and number of the students involved.

The Board of Education will review, study, and analyze the data and the options presented. The Board of Education shall determine the geographical attendance area for each school at a public meeting. The Board of Education's final decision will be made and announced at least 60 days prior to the implementation date, except in emergency circumstances.

Every effort will be made to notify the affected families by the boundary changes 45 days prior to the start of school year.

Book Policies

Section A: Foundations and Basic Commitments

Title Equal Opportunity in Employment

Number AC

Status Active

Legal §20-602 of the State Government Article to the Annotated Code of Maryland

Adopted December 11, 1975

Last Revised December 10, 2014

Last Reviewed December 10, 2014

Origin Original Policy 190, adopted 12/11/75 and revised 8/13/81, 6/7/88, 5/10/94, 11/8/13

**Equal Opportunity in Employment**

Pursuant to §20-602 of the State Government Article to the Annotated Code of Maryland, the Garrett County

Board of Education shall not discriminate against any employee or any applicant seeking employment because of race, color, religion, sex, age, ancestry or national origin, marital status, sexual orientation, gender identity, genetic information, or disability.

President, Garrett County Board of Education,  
Mr. M. Thomas Woods

---

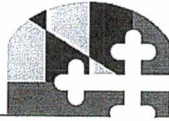
Signature

Superintendent of Schools,  
Ms. Barbara L. Baker

---

Signature

Larry Hogan, Governor  
Boyd Rutherford, Lt. Governor



Robert S. McCord, Secretary  
Sandy Schrader, Deputy Secretary

## Maryland DEPARTMENT OF PLANNING

April 10, 2020

Mrs. Barbara Baker Superintendent  
Garrett County Public Schools  
40 South Second Street  
Oakland, MD 21550

Dear Mrs. Baker,

Enclosed for your review and evaluation are the latest public school enrollment projections for your jurisdiction prepared by our Planning Data and Research division at the Maryland Department of Planning (Planning). These enrollment projections are being sent to you prior to preparation and printing of our publication, *Public School Enrollment Projections 2020 - 2029*. A final version of this document, containing projections for the entire State, each of the 23 counties and Baltimore City, will be posted on line on the Maryland Department of Planning's State Data Center's web site when it becomes available in late August or early September.

For planning purposes, these data represent a reasonable scenario for the future, given recent and long-term birth, migration and demographic patterns. These public school enrollment projections reflect:

- a. **Population Projections:** Planning's population projections (total population and school age populations) through 2029 with a 2010 Census baseline. These projections were last revised in August 2017.
- b. **Birth Information:** This includes actual births for calendar year (CY) 2018 from the Maryland Department of Health (MDH), Division of Vital Statistics. We are using birth data provided by MDH geocoded for the mother's jurisdictional address. Births are then estimated for CY 2019 using preliminary six-month estimates and are projected for CYs 2019 through 2024 based on our latest population projections through 2024. Relevant historical and projected calendar-year birth projections are then reformulated into "kindergarten and first grade-eligible" births based on current age requirements for these two grades.



- c. **Compulsory Attendance Considerations:** Increased age of compulsory attendance to age 18 for school year 2018/2019 and beyond as stipulated by legislation passed by the Maryland General Assembly in 2012 (SB362).

Enclosed are the following materials for your review:

1. Public school enrollments by grade
  - a. Historical enrollments, 2009 - 2019
  - b. Historical 2019 and projected 2020 - 2029 enrollments
2. Historical grade succession ratios
3. Alternative public school enrollment projection scenarios based on the historical grade succession ratios (item 2 above). The ratios selected in preparing the public school enrollment scenarios, item 1b above, are underlined.
4. The ratios of kindergarten-to-births and first grade-to-births, historical and projected. This page also includes birth data transformed from calendar year to kindergarten-eligible births and first grade-to-birth ratios (2020 to 2029), used in preparing the public school enrollment projections (item 1b above).

***The Maryland Department of Planning recognizes MSDE K-12 September 2019 enrollment figures as the official enrollment for 2019.***

We are providing this information electronically to you and your Education Facilities Planner as an aid in your school enrollment planning processes. Projections used in your Educational Facilities Master Plan (EFMP) must be within five percent of those generated by our Department.

Please send your school system's official **written agreement or disagreement** with Planning's projection. **Your reply must include a copy of your enrollment projections.** **If you disagree with the Planning's projection, your reply must also include an explanation of the methodology you used to prepare your projections.** **The deadline for your reply is May 8, 2020.** In addition to hardcopies mailed to Planning, you also may send electronic copies to Planning in care of Cassandra Malloy at [cassandra.malloy@maryland.gov](mailto:cassandra.malloy@maryland.gov). This will help to expedite review.

If we find, after review of your response, a significant variance between your projections and Planning's, we will schedule a meeting with you to discuss and resolve



it. If you have any questions or need additional information, please contact Alfred Sundara, Manager, Projections and State Data Center, at 410-767-4002, or Michael Bayer, Manager, Infrastructure and Development, at 410-767-7179.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert S. McCord". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Robert S. McCord  
Secretary

cc: Robert Gorrell, IAC  
Richard Wesolowski, GCPS, Dir. Facilities Mgmt. & Operations

**Garrett County**

**Public School Historical Enrollments 2009 - 2019**

<b>Grades</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Kindergarten</b>	312	302	288	323	263	275	288	239	277	254	268
<b>Elementary Special</b>	0	0	0	0	0	0	0	0	0	0	0
<b>Other Ungraded</b>	0	0	0	0	0	0	0	0	0	0	0
<b>1</b>	314	312	313	282	295	262	267	285	250	279	257
<b>2</b>	267	305	296	302	277	293	260	253	280	263	280
<b>3</b>	290	275	304	294	299	286	297	273	255	286	257
<b>4</b>	319	287	275	307	294	298	275	297	273	253	280
<b>5</b>	315	316	281	279	292	306	299	281	301	278	263
<b>6</b>	318	311	311	290	277	292	305	301	283	301	289
<b>7</b>	300	311	312	313	285	272	293	301	305	294	304
<b>8</b>	338	299	312	312	314	276	277	295	295	300	289
<b>9</b>	353	355	293	317	313	307	267	290	313	311	301
<b>10</b>	345	317	321	263	303	302	287	263	272	298	287
<b>11</b>	377	336	316	326	258	290	287	281	267	278	284
<b>12</b>	341	364	324	310	316	251	280	279	279	267	270
<b>Secondary Special</b>	0	0	0	0	0	0	0	0	0	0	0
<b>Other Secondary Ungraded</b>	0	0	0	0	0	0	0	0	0	0	0
<b>Elementary Ungraded + (K-5)</b>	1,817	1,797	1,757	1,787	1,720	1,720	1,686	1,628	1,636	1,613	1,605
<b>(6-8)</b>	956	921	935	915	876	840	875	897	883	895	882
<b>(9-12)</b>	1,416	1,372	1,254	1,216	1,190	1,150	1,121	1,113	1,131	1,154	1,142
<b>(6-12) + Secondary Ungraded</b>	2,372	2,293	2,189	2,131	2,066	1,990	1,996	2,010	2,014	2,049	2,024
<b>Total School Enrollment</b>	<b>4,189</b>	<b>4,090</b>	<b>3,946</b>	<b>3,918</b>	<b>3,786</b>	<b>3,710</b>	<b>3,682</b>	<b>3,638</b>	<b>3,650</b>	<b>3,662</b>	<b>3,629</b>

Data prepared by Maryland Department of Planning

**Garrett County**

**Public School Enrollment Historical 2019 and Projected 2020 - 2029**

Grades	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Kindergarten	268	280	290	280	250	280	280	280	280	280	280
Elementary Special	0	0	0	0	0	0	0	0	0	0	0
Other Ungraded	0	0	0	0	0	0	0	0	0	0	0
<b>1</b>	257	260	280	290	280	250	280	280	280	280	280
<b>2</b>	280	260	260	280	290	280	250	280	280	280	280
<b>3</b>	257	280	260	270	290	290	280	260	280	280	280
<b>4</b>	280	260	280	260	270	280	290	280	250	280	280
<b>5</b>	263	290	260	290	260	270	290	300	290	260	290
<b>6</b>	289	270	290	270	290	270	280	300	300	290	260
<b>7</b>	304	290	270	290	270	300	270	280	300	300	300
<b>8</b>	289	300	290	270	290	270	290	270	280	300	300
<b>9</b>	301	300	310	300	280	300	280	310	280	290	310
<b>10</b>	287	290	290	300	290	270	290	260	290	270	270
<b>11</b>	284	290	290	290	300	290	260	290	260	290	260
<b>12</b>	270	280	280	280	280	290	280	260	280	260	290
Secondary Special	0	0	0	0	0	0	0	0	0	0	0
Other Secondary Ungraded	0	0	0	0	0	0	0	0	0	0	0
<b>Elementary Ungraded + (K-5)</b>	1,605	1,630	1,630	1,670	1,640	1,650	1,670	1,680	1,660	1,660	1,690
<b>(6-8)</b>	882	860	850	830	850	840	840	850	880	890	860
<b>(9-12)</b>	1,142	1,160	1,170	1,170	1,150	1,150	1,110	1,120	1,110	1,110	1,130
<b>(6-12) + Secondary Ungraded</b>	2,024	2,020	2,020	2,000	2,000	1,990	1,950	1,970	1,990	2,000	1,990
<b>Total School Enrollment</b>	<b>3,629</b>	<b>3,650</b>	<b>3,650</b>	<b>3,670</b>	<b>3,640</b>	<b>3,640</b>	<b>3,620</b>	<b>3,650</b>	<b>3,650</b>	<b>3,660</b>	<b>3,680</b>

All projected figures rounded to nearest ten  
 Totals are sum of rounded enrollments by grade  
 Projections prepared by Maryland Department of Planning



40 South Second Street • Oakland, Maryland 21550  
Telephone: 301-334-8900 • <http://www.garrettcountryschools.org>

### Members of the Board of Education

Mr. M. Thomas Woods, President  
Mrs. Monica L. Rinker, Vice President  
Mr. Rodney B. Glotfelty, Associate Member  
Dr. Matthew A. Paugh, Associate Member  
Mrs. Charlotte A. Sebold, Associate Member  
Ms. Katherine J. Catulle, Student Board Member

Superintendent of Schools  
Ms. Barbara L. Baker

Mr. Robert McCord, Secretary  
Maryland Department of Planning  
301 West Preston St.  
Suite 1101  
Baltimore, MD 21201

May 18, 2020

Dear Mr. McCord,

We have reviewed and evaluated the enrollment projections prepared by the Planning Services and Research Division at the Maryland Department of Planning.

By rolling grade enrollments forward and estimating kindergarten class sizes by using an average of the past five years and proportioning that to each school, we do have slightly smaller projected enrollment numbers (enclosed). However, we have not yet completed the Pre-K and Kindergarten enrollments for the 2020-2021 school year to determine that number other than by the averaging process as noted. The estimated projection would be within the 5% difference that is allowable.

We recognize that your projections are much more comprehensive and accept those as our projected enrollments.

Please let us know if we may be of further assistance.

Sincerely,

Phillip E. Lauver, Ed.D.  
Supervisor of Pupil Services



**GARRETT COUNTY PUBLIC SCHOOLS**  
**ENROLLMENT PROJECTION 2020-2021 BY GRADE SUCCESSIONS WITHOUT PREK**  
**Based on 2019-2020 Enrollment**

SCHOOL	PK	KG*	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Accident		40	36	42	45	37	38								238
Friendsville		22	21	15	28	23	17								126
Grantsville		28	27	29	27	26	27								164
Route 40		19	16	21	15	19	15								105
Northern High											108	120	121	108	457
Northern Middle								114	119	120					353
Broad Ford		84	94	81	75	85	100								519
Crellin		21	22	25	29	20	21								138
Swan Meadow**		4	3	7	5	11	8								38
Yough Glades		48	47	37	54	33	52								271
Southern High**											158	175	166	171	670
Southern Middle								149	159	173					481
<b>TOTAL</b>	<b>0</b>	<b>266</b>	<b>266</b>	<b>257</b>	<b>278</b>	<b>254</b>	<b>278</b>	<b>263</b>	<b>278</b>	<b>293</b>	<b>266</b>	<b>295</b>	<b>287</b>	<b>279</b>	<b>3560</b>

\* The average five year kindt enrollment for the past five years were used to calculate the proportional number of kindergarten students for each school.

\*\* Grade 1-8 school with estimate of students attending ninth grade at Southern Garrett High Scho. (1 student)

**NOTE:** 2018-2019 kindergarten projection and proportions are used for each school's enrollment and total enrollment.

Larry Hogan, Governor  
Boyd Rutherford, Lt. Governor



Robert S. McCord, Secretary  
Sandy Schrader, Deputy Secretary

---

## Maryland DEPARTMENT OF PLANNING

April 3, 2020

Mrs. Barbara Baker  
Superintendent  
Garrett County Public Schools  
40 South Second Street  
Oakland, MD 21550

Dear Mrs. Baker,

The *Rules, Regulations, and Procedures for the Administration of the Public School Construction Program* require that each Local Education Agency (LEA) submit to the Maryland Department of Planning four (4) copies of your new or amended Educational Facilities Master Plan (EFMP) each year. The EFMP is the basis for the Capital Improvement Plan (CIP) and the data and analysis you provide within it must substantiate each of your CIP projects.

Please refer to Section 101, Local Education Agency Educational Facilities Master Plan, and required forms from the *Administrative Procedures Guide for Public School Construction* to guide you in preparing the EFMP. In addition to documenting facility needs, the plan is a platform to inform the community, the Board of Education and county officials of your long-term plans. It also serves as a reference for state and local personnel who evaluate educational planning and facility needs.

We have included a copy of this section, along with a Required Elements list, with this letter. Please return the completed list with your EFMP. These required elements serve as support documentation for the plan.

The deadline for submission of the 2020 EFMP is the close of business July 1, 2020. Please send your plans to my attention.

We will continue to accept four hardcopies of your plan for review by the IAC's partner agencies. Despite the uncertainties of the COVID-19 pandemic, we anticipate that hardcopies will continue to be required during this review cycle. If this changes prior to July 1, I will notify you via email.

---

Maryland Department of Planning • 301 West Preston Street, Suite 1101 • Baltimore • Maryland • 21201

Tel: 410.767.4500 • Toll Free: 1.877.767.6272 • TTY users: Maryland Relay • [Planning.Maryland.gov](http://Planning.Maryland.gov)

The Maryland Department of Planning will be preparing a Sharepoint site for you to upload all EFMP documentation. You will also have the option of sending an electronic version of the plan to my email address, or including a CD or DVD with the hardcopy of your plan.

If you have questions, please email me at [Michael.Bayer1@maryland.gov](mailto:Michael.Bayer1@maryland.gov).

Best,

Michael Bayer, AICP  
Manager of Infrastructure and Development

cc: Robert Gorrell, IAC  
Richard Wesolowski, GCPS, Dir. Facilities Mgmt. & Operations



40 South Second Street • Oakland, Maryland 21550  
 Telephone: 301-334-8900 • <http://www.garrettcountryschools.org>

### **Members of the Board of Education**

109

Mr. M. Thomas Woods, President  
 Mrs. Monica L. Rinker, Vice President  
 Mr. Rodney B. Glotfelty, Associate Member  
 Dr. Matthew A. Paugh, Associate Member  
 Mrs. Charlotte A. Sebold, Associate Member  
 Ms. Katherine J. Catulle, Student Board Member

*Superintendent of Schools*  
 Ms. Barbara L. Baker

May 13, 2020

Ms. Arabia Davis  
 Interagency Committee on  
 Public School Construction  
 200 West Baltimore St.  
 Baltimore, MD 21201

Dear Ms. Davis:

Enclosed please find Public School Construction Program Annual Facility Inventory Update Assurance Form. The inventory has been updated and contains the most accurate information possible.

Please contact me at your convenience if you have any questions.

Sincerely,

Richard F. Wesolowski,  
 Director of Facilities, Maintenance,  
 Operations, & Transportation

RFW/cem

Enclosure



**Interagency Commission on School Construction  
Annual Facility Inventory Update Assurance**

I hereby certify that to the best of my knowledge the information in the Facility Inventory Database for Garrett County is the most up to date and accurate information. I further certify that the information for GCPS has been properly entered and submitted as per Interagency Commission on Construction Program instructions.

Barbara J. Parker  
Signature of Superintendent of Schools

5-1-20  
Date



40 South Second Street • Oakland, Maryland 21550  
 Telephone: 301-334-8900 • <http://www.garrettcountryschools.org>

### **Members of the Board of Education**

111

Mr. M. Thomas Woods, President  
 Mrs. Monica L. Rinker, Vice President  
 Mr. Rodney B. Glotfelty, Associate Member  
 Dr. Matthew A. Paugh, Associate Member  
 Mrs. Charlotte A. Sebold, Associate Member  
 Ms. Katherine J. Catulle, Student Board Member

*Superintendent of Schools*  
 Ms. Barbara L. Baker

May 13, 2020

Ms. Deborah Carpenter, AICP, Director,  
 Department of Planning and Land Management  
 Old Courthouse, Rm 307  
 313 East Alder Street  
 Oakland, Maryland 21550

Dear Ms. Carpenter:

Enclosed please find a draft copy of the Educational Facilities Master Plan for the Garrett County Board of Education for 2020.

We are respectfully requesting your review of said materials to determine the compatibility of the plan with the Comprehensive Development Plan for Garrett County.

If you have any questions please contact me at your convenience.

Sincerely,

Richard F. Wesolowski,  
 Director of Facilities, Maintenance,  
 Operations & Transportation

RFW/cem

Enclosure